MUFG Intime India Private Limited
(Formerly Link Intime India Private Limited)
CIN: U67190MH1999PTC118368
Registered Address:
C-101, Embassy 247, L.B.S. Marg,
Vikhroli (West), Mumbai - 400 083
Tel: (O) 810 811 8484
Email:kyc1@in.mpms.mufg.com
Website: https://in.mpms.mufg.com

Dear Shareholder,

Subject: Reminder to update KYC details pursuant to SEBI Master Circular bearing reference no. HO/38/13/(4)2026-MIRSD-POD/I/4298/2026 Dated February 06,2026 and SEBI Circular bearing reference no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2024/81 dated June 10, 2024

We refer to the above circulars issued by SEBI that mandate all the Listed Companies to record PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature of holders of physical securities. Security holders are requested to register their email addresses to avail online services and to register their nomination details in their own interest. **This is applicable for all security holders holding shares in physical mode.**

The salient features and requirements of the circulars are as follows:

A) Shareholders will be ELIGIBLE to lodge any grievance or avail of any service from us, only after furnishing the complete documents /details as mentioned below

B) In case of non-updation of PAN or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividend / interest etc. shall be paid only through electronic mode with effect from April 01, 2024 upon furnishing all the aforesaid details in entirety.

C) If a security holder updates the PAN, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after April 01, 2024, then the security holder would receive all the dividends / interest etc. declared during that period (from April 01, 2024 till date of updation) pertaining to the securities held after the said updation automatically.

In view of the above, we request you to submit at the earliest the KYC Form printed overleaf and Form ISR-1 duly signed alongwith the required supporting documents, as applicable.

The formats for registering updation of KYC details viz. Forms ISR-1 & ISR-2 and SEBI circulars are available on our website as mentioned below. Forms ISR-1 & ISR-2 are also attached herewith for your convenience and use.

https://in.mpms.mufg.com ➜ Resources ➜ Downloads ➜ KYC ➜ Formats for KYC.

You may use any ONE of the following modes for submission:

1. **In Person Verification(IPV):** by producing the originals to the authorised person of the RTA, who will retain copy(ies) of the document(s). **Please note the registered shareholder(s) has to visit the office of the RTA for IPV and not his / her representative.**
2. **In hard copy**: by furnishing self-attested photocopy(ies) of the relevant document, with date.
3. **With e-sign**:

(a) In case your email id is already registered with us, you may upload the scanned copies of your KYC documents with additionally **e-sign** affixed on the documents at our dedicated email id : kyc1@in.mpms.mufg.com Kindly mention the email subject line as **"KYC Updation – (Company Name) Folio No : _____".**

(b) Investors can also upload KYC documents with additionally **e-sign affixed on the documents** on our website https://web.in.mpms.mufg.com/KYC/index.html using the Serial No. printed on the "KYC FORM" overleaf.

E-Sign is an integrated service, which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-sign user. You may approach any of the empanelled e-sign service providers available on https://cca.gov.in/ for the purpose of obtaining e-sign.

We would request you to comply with the above requirements at the earliest, which would ensure credit of dividend amount to your bank account in time by the Issuer Company.

Yours faithfully,
For MUFG Intime India Private Limited
Investor Services Section

Encl-as above

This is a computer generated letter and hence no signature is required. If you have already submitted the documents for updating KYC or have dematerialised your physical securities, please do not submit the documents again.

Form ISR – 1

(SEBI circular ref : HO/38/13/(4)2026-MIRSD-POD/I/4298/2026 dated February 06,2026)

REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES / UPDATION THEREOF

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

A. I / We, request you to Register / Change / Update the following (Tick relevant box) **Date : / /**

☐ PAN	☐ Signature	☐ Mobile Number
☐ Bank details	☐ Registered Address	☐ E-mail address

B. Security and KYC Details [to be filled in by the First Holder]:

Name of the Issuer Company		**Folio No.**	
Face value of Securities		**Number of Securities**	
Distinctive number of Securities (Optional)	**From**	**To**	
E-mail Address			
Mobile Number			

C. I/We are submitting documents as per Table below (tickas relevant, refer to the instructions):

Name(s) of the Security holder(s) in Capital as per PAN Copies of PAN Cards of all the Holder(s) duly self-attested with date to be enclosed with this Form.	**PAN**	**PAN Linked to Aadhaar -Y/N** **Tick any one[✓] ***
1.		Yes / No
2.		Yes / No
3.		Yes / No
4.		Yes / No

Note: *Mandatory linking of PAN with Aadhaar effective July 1, 2023).

Check Status of PAN linked with Aadhaar at https://www.incometax.gov.in/iec/foportal For Exemptions/Clarifications on PAN refer Instruction.

Bank Account Details of First Holder			
Name of the Bank & Branch		**IFSC**	
Bank A/c No.		**Tick any one[✓] Acct type ☐Savings ☐Current ☐ NRO ☐ NRE ☐Any other [ ]**	

Note: Original cancelled cheque leaf bearing the name of the first holder is mandatory, failing which first security holder shall submit copy of bank passbook / statement attested by the Bank for registering the Bank Account details.

Demat Account Number	**16 digit DPid /Client id [ ]**

Also provide Client Master List (CML) of your Demat Account, duly signed by the Depository Participant with stamp.

Authorization: I / We authorise you (RTA) to update the above PAN and KYC details in my / our above Folio No, provided by me/us.

Declaration: All the above facts and documents enclosed are true and correct.

	First Named Holder	**Joint Holder - 1**	**Joint Holder - 2**	**Joint Holder - 3**
Signature				
Name				
Address				
PIN				

Note: If the address mentioned above differs from the address registered with the Company, you are requested to record the new address by submitting the documents as specified in point (3) overleaf. (Use separate Annexure to Form ISR-1 to update the above PAN and other KYC details as provided in this form with the additional Folio(s) where you are the First Named holder of securities, in such issuer companies.)

MUFG Intime India Private Limited
A part of MUFG Corporate Markets, a division of MUFG Pension & Market Services
(Formerly Link Intime India Private Limited)

I/We are submitting documents as per Table below (tick as relevant, refer to the instructions):

No.		Document/Information /Details	Instruction/Remark
1	☐	**PAN of (all) the (joint) holder(s)**	PAN Card copies of all the holders duly self-attested with date to be enclosed. PAN shall be valid only if it is linked to Aadhaar effective July 01, 2023. For Exemptions/ Clarifications on PAN, please refer to Objection Memo as specified in SEBI circular.
2	☐	**Demat Account Number**	Provide Client Master List (CML) of your Demat Account, duly signed by the Depository Participant with stamp.
3		**Proof of Address of the first Holder**	**Provide self attested copy with date stamp of any ONE of the documents, issued by a Govt. Authority, only if there is change in the address;** ☐ Client Master List (**CML**) of the Demat Account of the holder/claimant, duly signed by the Depository Participant with stamp. ☐ Unique Identification Number (UID) (Aadhaar) ☐ Valid Passport/ Registered Lease or Sale Agreement of Residence/Driving License/Flat Maintenance Bill* ☐ Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill – Not more than 3 months old. ☐ Identity card (with Photo) / document with address, issued by Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions duly attested by the employer with date and organization stamp. ☐ For FII / sub account, Power of Attorney given by FII / sub- account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken. ☐ The proof of address in the name of the spouse* ***Kindly provide additional self-attested copy of Identity Proof of the holder/ claimant/ spouse.**
4	☐	**Bank details**	Original cancelled cheque leaf bearing the name of first holder OR latest copy of the bank passbook/statement with details of bank name, branch, account number and IFSC duly attested by the bank. Alternatively, Bank details as per CML enclosed will be updated in the folio.
5	☐	**E-mail address (Optional)**	As mentioned on Form ISR-1, alternatively the E-mail address available in the CML as enclosed will be updated in the folio.
6	☐	**Mobile**	As mentioned on Form ISR-1, alternatively the mobile number available in the CML as enclosed will be updated in the folio.
7	☐	**Specimen Signature**	Provide banker's attestation of the signature of the holder(s) as per Form ISR – 2 and Original cancelled cheque leaf bearing the name of the first holder.
8		**Nomination**	**Submit these Form(s) separately for each listed company.** **(***Use any ONE of the following options***.)** ☐ **SH-13** For First Time Nomination ☐ **SH-14** For Cancellation or Variation in Nomination ☐ **SH-14 and ISR-3** For Cancellation of Nomination and to "Opt-Out" ☐ **ISR-3 To "OPT-Out"** of Nomination or if No Nomination is required

Note:

1) **In case of additional folios for securities held under the same First Named holder for Companies managed by the same RTA, details of such folios to** be completed in Annexure to Form ISR-1 along with the required declaration and authorisation.
2) **All the above blank forms along with the mode of submission are available on our website**

Form ISR – 2

(SEBI circular ref : HO/38/13/(4)2026-MIRSD-POD/I/4298/2026 dated February 06,2026)

Confirmation of Signature of Securities Holder by the Banker

1. Bank Name and Branch	
2. Bank contact details	
Postal Address	
Mobile/Tel number	
E-mail address	
3. Bank Account number	attach original cancelled cheque leaf
4. Account opening date	

5. Account holder's PAN	Account Holder's Name
i)	i)
ii)	ii)
iii)	iii)
iv)	iv)

6. Latest photograph of the account holder(s)

i)- Holder Photo	ii)- Holder Photo	iii)- Holder Photo	iv)- Holder Photo

7. Account holder(s) details as per Bank Records

a) Address	
b) Mobile/Tel number	
c) Email address	

d) Signature(s) of the Holder(s)

i) _____

ii) _____

iii) _____

iv)

Bank Manager's Signature and Bank Seal

-- (To be Mandatorily Filled by the Bank Official) --

Place:	Name of the Bank Manager :
Date:	Employee Code :
Mobile / Tel no:	Email_id :