



# Certificate Policy

## Siemens CA

## Document History

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## Scope and Applicability

This document constitutes the overarching Certificate Policy (CP) for the Siemens Certification Authority. The Siemens Certification Authority is responsible for the operation of the Siemens Root CA as well as for the Siemens Issuing CAs. The purpose of this document is to publicly disclose to Subjects and Relying Parties the business policies and practices under which the Siemens CAs operate.

The senior management of the CA ensures that the certification practices established to meet the applicable requirements specified in the present document are properly implemented in accordance with Siemens' Information Security Policy.

## Document Status

This document with version 1.10 and status "Released" has been classified as "Unrestricted" and published under the CC BY-SA4.0.

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# Table of Content

<b>Scope and Applicability.....</b>	<b>2</b>
<b>Document Status.....</b>	<b>3</b>
<b>1 Introduction.....</b>	<b>10</b>
<b>1.1 Overview .....</b>	<b>10</b>
1.1.1 PKI hierarchy .....	10
1.1.2 Siemens Root CA and QuoVadis Root CA.....	10
1.1.3 Issuing CAs.....	11
<b>1.2 Document Name and Identification.....</b>	<b>11</b>
<b>1.3 PKI Participants .....</b>	<b>11</b>
1.3.1 Certification Authorities.....	11
1.3.1.1 Root CA .....	11
1.3.1.2 Issuing CAs.....	11
1.3.2 Registration Authorities.....	11
1.3.3 Subscribers.....	12
1.3.4 Subject (End Entity) .....	12
1.3.5 Relying Parties .....	12
<b>1.4 Certificate Usage .....</b>	<b>13</b>
1.4.1 Appropriate Certificate Usage.....	13
1.4.2 Prohibited Certificate Usage .....	13
<b>1.5 Policy Administration .....</b>	<b>13</b>
1.5.1 Organization Administering the Document.....	13
1.5.2 Contact Person .....	13
1.5.3 Person Determining CP and CPS Suitability for the Policy.....	13
1.5.4 CP and CPS Approval Procedures .....	14
<b>2 Publication and Repository Responsibilities .....</b>	<b>15</b>
<b>2.1 Repositories.....</b>	<b>15</b>
<b>2.2 Publication of Certification Information .....</b>	<b>15</b>
<b>2.3 Time or Frequency of Publication .....</b>	<b>15</b>
<b>2.4 Access Controls on Repositories .....</b>	<b>15</b>
<b>3 Identification and Authentication.....</b>	<b>17</b>
<b>3.1 Naming .....</b>	<b>17</b>
3.1.1 Types of Names .....	17
3.1.2 Need of Names to be Meaningful.....	17
3.1.2.1 CA Names .....	17
3.1.2.2 End Entity Names.....	17
3.1.3 Anonymity or Pseudonymity of Subjects .....	17
3.1.3.1 CA Names .....	17
3.1.3.2 End Entity Names.....	17
3.1.4 Rules for Interpreting Various Name Forms.....	17
3.1.5 Uniqueness of Names .....	17
3.1.5.1 CA Names .....	17
3.1.5.2 End Entity Names.....	17
3.1.6 Recognition, Authentication, and Roles of Trademarks.....	17
<b>3.2 Initial Identity Validation.....</b>	<b>17</b>

3.2.1	Method to Prove Possession of Private Key.....	17
3.2.2	Identification and Authentication of Organization Identity .....	18
3.2.3	Identification and Authentication of Individual Identity.....	18
3.2.4	Non-verified Applicant Information.....	18
3.2.5	Validation of Authority.....	18
3.2.6	Criteria for Interoperation between Communities of Trusts.....	18
<b>3.3</b>	<b>Identification and Authentication for Re-key Requests .....</b>	<b>18</b>
3.3.1	Root CA .....	18
3.3.2	Issuing CA.....	18
<b>3.4</b>	<b>Identification and Authentication for Revocation Requests .....</b>	<b>18</b>
3.4.1	Root CA .....	18
3.4.2	Issuing CA.....	18
<b>4</b>	<b>Certificate Lifecycle Operational Requirements.....</b>	<b>19</b>
<b>4.1</b>	<b>Certificate Application .....</b>	<b>19</b>
4.1.1	Who can submit a certificate application?.....	19
4.1.1.1	Root CA .....	19
4.1.1.2	Issuing CAs.....	19
4.1.2	Enrollment Process and Responsibilities.....	19
4.1.2.1	Root CA .....	19
4.1.2.2	Issuing CAs.....	19
<b>4.2</b>	<b>Certificate Application Processing .....</b>	<b>19</b>
4.2.1	Performing identification and authentication functions.....	19
4.2.2	Approval or Rejection of Certificate Applications.....	19
4.2.3	Time to Process Certificate Applications.....	20
4.2.4	Certificate Authority Authorization (CAA).....	20
<b>4.3</b>	<b>Certificate Issuance.....</b>	<b>20</b>
4.3.1	Root CA actions during Certificate issuance.....	20
4.3.2	Issuing CA actions during Certificate issuance.....	20
4.3.3	Notification to Subject by the CA of Certificate Issuance.....	20
<b>4.4</b>	<b>Certificate Acceptance .....</b>	<b>21</b>
4.4.1	Root CA .....	21
4.4.2	Issuing CA.....	21
4.4.3	Notification of Certificate issuance by the CA to other entities .....	21
<b>4.5</b>	<b>Key Pair and Certificate Usage .....</b>	<b>21</b>
4.5.1	Root CA Private Key and Certificate Usage .....	21
4.5.2	Issuing CA Private Key and Certificate Usage .....	21
4.5.3	Subject Private Key and Certificate Usage .....	21
4.5.4	Relying Party Public Key and Certificate Usage .....	21
<b>4.6</b>	<b>Certificate Renewal .....</b>	<b>21</b>
4.6.1	Circumstance for Certificate Renewal.....	22
4.6.2	Who may request renewal? .....	22
4.6.3	Processing Certificate Renewal Request.....	22
4.6.4	Notification of new Certificate Issuance to Subject.....	22
4.6.5	Conduct Constituting Acceptance of a Renewal Certificate.....	22
4.6.6	Publication of the Renewal Certificate by the CA.....	22
4.6.7	Notification of Certificate Issuance by the CA to the Entities.....	22
<b>4.7</b>	<b>Certificate Re-key .....</b>	<b>22</b>
4.7.1	Circumstances for Certificate Re-key.....	22
4.7.2	Who may request certification of a new Public Key? .....	22
4.7.2.1	Re-keying of a Issuing CA Certificate.....	22
4.7.2.2	Re-keying of End Entity Certificates.....	22

4.7.3	Processing Certificate Re-keying Requests.....	22
4.7.4	Notification of new Certificate Issuance to Subject.....	22
4.7.5	Conduct Constituting Acceptance of a Re-keyed Certificate.....	22
4.7.6	Publication of the Re-keyed Certificate by the CA.....	23
4.7.7	Notification of Certificate Issuance by the CA to other Entities .....	23
<b>4.8</b>	<b>Certificate Modification.....</b>	<b>23</b>
4.8.1	Circumstance for Certificate Modification .....	23
4.8.2	Who may request Certificate modification? .....	23
4.8.3	Processing Certificate Modification Requests .....	23
4.8.4	Notification of new Certificate Issuance to Subject.....	23
4.8.5	Conduct Constituting Acceptance of Modified Certificate.....	23
4.8.6	Publication of the Modified Certificate by the CA .....	23
4.8.7	Notification of Certificate Issuance by the CA to Other Entities.....	23
<b>4.9</b>	<b>Certificate Revocation and Suspension.....</b>	<b>23</b>
4.9.1	Circumstances for Revocation .....	23
4.9.2	Who can request revocation? .....	23
4.9.3	Procedure for Revocation Request.....	24
4.9.4	Revocation Request Grace Period .....	24
4.9.5	Time within which CA must Process the Revocation Request.....	24
4.9.6	Revocation Checking Requirement for Relying Parties.....	24
4.9.7	CRL Issuance Frequency.....	24
4.9.8	Maximum Latency for CRLs.....	24
4.9.9	On-line Revocation/Status Checking Availability.....	24
4.9.10	On-line Revocation Checking Requirements.....	24
4.9.11	Other Forms of Revocation Advertisements Available.....	24
4.9.12	Special Requirements for Private Key Compromise.....	24
4.9.13	Circumstances for Suspension .....	25
<b>4.10</b>	<b>Certificate Status Services .....</b>	<b>25</b>
4.10.1	Operational Characteristics .....	25
4.10.2	Service Availability .....	25
4.10.3	Optional Features.....	25
<b>4.11</b>	<b>End of Subscription.....</b>	<b>25</b>
<b>4.12</b>	<b>Key Escrow and Recovery .....</b>	<b>25</b>
<b>5</b>	<b>Management, Operational, and Physical Controls .....</b>	<b>26</b>
<b>5.1</b>	<b>Physical Security Controls.....</b>	<b>26</b>
5.1.1	Site Location and Construction.....	26
5.1.2	Physical Access .....	26
5.1.3	Power and Air Conditioning .....	26
5.1.4	Water Exposure.....	26
5.1.5	Fire Prevention and Protection .....	26
5.1.6	Media Storage .....	26
5.1.7	Waste Disposal .....	26
5.1.8	Off-site Backup .....	26
<b>5.2</b>	<b>Procedural Controls.....</b>	<b>26</b>
5.2.1	Trusted Roles.....	26
5.2.2	Numbers of Persons Required per Task.....	27
5.2.3	Identification and Authentication for each Role .....	27
5.2.4	Roles Requiring Separation of Duties.....	27
<b>5.3</b>	<b>Personnel Security Controls.....</b>	<b>27</b>
5.3.1	Qualifications, Experience and Clearance Requirements.....	27
5.3.2	Background Check Procedures .....	27
5.3.3	Training Requirements.....	27

5.3.4	Retraining Frequency and Requirements.....	28
5.3.5	Job Rotation Frequency and Sequence.....	28
5.3.6	Sanctions for Unauthorized Actions .....	28
5.3.7	Independent Contractor Requirements.....	28
5.3.8	Documents Supplied to Personnel.....	28
<b>5.4</b>	<b>Audit Logging Procedures .....</b>	<b>28</b>
5.4.1	Types of Events Recorded .....	28
5.4.2	Frequency of Processing Audit Logging Information .....	29
5.4.3	Retention Period for Audit Logging Information .....	29
5.4.4	Protection of Audit Logs.....	29
5.4.5	Backup Procedures for Audit Logging Information.....	29
5.4.6	Collection System for Monitoring Information (internal or external).....	29
5.4.7	Notification to Event-causing Subject.....	29
5.4.8	Vulnerability Assessments.....	29
<b>5.5</b>	<b>Records Archival.....</b>	<b>29</b>
5.5.1	Types of Records Archived .....	29
5.5.2	Retention Period for Archived Audit Logging Information.....	30
5.5.3	Protection of Archived Audit Logging Information .....	30
5.5.4	Archive Backup Procedures.....	30
5.5.5	Requirements for Time-Stamping of Record.....	30
5.5.6	Archive Collection System (internal or external).....	30
5.5.7	Procedures to Obtain and Verify Archived Information.....	30
<b>5.6</b>	<b>Key Changeover.....</b>	<b>30</b>
<b>5.7</b>	<b>Compromise and Disaster Recovery .....</b>	<b>30</b>
5.7.1	Incident and Compromise Handling Procedures .....	30
5.7.2	Corruption of Computing Resources, Software, and/or Data .....	31
5.7.3	Entity Private Key Compromise Procedures.....	31
5.7.4	Business Continuity Capabilities After a Disaster .....	31
<b>5.8</b>	<b>CA Termination.....</b>	<b>31</b>
<b>6</b>	<b>Technical Security Controls .....</b>	<b>32</b>
6.1	Key Pair Generation and Installation .....	32
6.2	Private Key Protection and Cryptographic Module Engineering Controls.....	32
6.3	Other Aspects of Key Pair Management.....	32
6.4	Activation Data.....	32
6.5	Computer Security Controls.....	32
6.6	Life Cycle Security Controls.....	32
6.7	Network Security Controls.....	32
6.8	Time Stamp Process.....	32
<b>7</b>	<b>Certificate, CRL, and OCSP Profiles .....</b>	<b>33</b>
7.1	Certificate Profile.....	33
7.2	CRL Profile .....	33
7.3	OCSP Profile.....	33
<b>8</b>	<b>Compliance Audit and Other Assessment.....</b>	<b>34</b>
8.1	Frequency or Circumstances of Assessment .....	34
8.2	Identity / Qualifications of Assessor .....	34

<b>8.3</b>	<b>Assessor’s Relationship to Assessed Entity .....</b>	<b>34</b>
<b>8.4</b>	<b>Topics Covered by Assessment .....</b>	<b>34</b>
<b>8.5</b>	<b>Actions Taken as a Result of Deficiency .....</b>	<b>34</b>
<b>8.6</b>	<b>Communication of Results.....</b>	<b>35</b>
<b>8.7</b>	<b>Self-Audits .....</b>	<b>35</b>
<b>9</b>	<b><i>Other Business and Legal Matters .....</i></b>	<b><i>36</i></b>
<b>9.1</b>	<b>Fees .....</b>	<b>36</b>
<b>9.2</b>	<b>Financial Responsibility .....</b>	<b>36</b>
<b>9.3</b>	<b>Confidentiality of Business Information .....</b>	<b>36</b>
9.3.1	Scope of Confidential Information.....	36
9.3.2	Information not within the Scope of Confidential Information.....	36
9.3.3	Responsibility to Protect Confidential Information .....	36
<b>9.4</b>	<b>Privacy of Personal Information .....</b>	<b>37</b>
<b>9.5</b>	<b>Intellectual Property Rights .....</b>	<b>37</b>
9.5.1	Intellectual Property Rights in Certificates and Revocation Information.....	37
9.5.2	Intellectual Property Rights in CP .....	37
9.5.3	Intellectual Property Rights in Names.....	37
9.5.4	Property rights of Certificate Owners .....	37
<b>9.6</b>	<b>Representations and Warranties .....</b>	<b>37</b>
9.6.1	CA representations and warranties .....	37
9.6.1.1	Limited warranty.....	37
9.6.1.2	CABF Warranties and Obligations.....	38
9.6.2	RA representations and warranties .....	38
9.6.3	Subscriber representations and warranties .....	38
9.6.4	Relying party representations and warranties .....	39
<b>9.7</b>	<b>Disclaimers of Warranties.....</b>	<b>39</b>
<b>9.8</b>	<b>Limitations of Liability .....</b>	<b>39</b>
<b>9.9</b>	<b>Indemnities.....</b>	<b>39</b>
<b>9.10</b>	<b>Term and Termination.....</b>	<b>39</b>
9.10.1	Term .....	39
9.10.2	Termination .....	40
9.10.3	Effect of Termination and Survival .....	40
<b>9.11</b>	<b>Individual Notices and Communication with Participants .....</b>	<b>40</b>
<b>9.12</b>	<b>Amendments.....</b>	<b>40</b>
9.12.1	Procedure for Amendment.....	40
9.12.2	Notification Mechanism and Period.....	40
9.12.3	Circumstances under which OID must be changed.....	40
<b>9.13</b>	<b>Dispute Resolution Provisions .....</b>	<b>40</b>
<b>9.14</b>	<b>Governing Law.....</b>	<b>41</b>
<b>9.15</b>	<b>Compliance with Applicable Law .....</b>	<b>41</b>
<b>9.16</b>	<b>Miscellaneous Provisions .....</b>	<b>41</b>
9.16.1	Entire Agreement.....	41
9.16.2	Assignment .....	41
9.16.3	Severability .....	41
9.16.4	Enforcement (attorneys' fees and waiver of rights).....	41



9.16.5	Force Majeure.....	41
<b>9.17</b>	<b>Other Provisions.....</b>	<b>41</b>
9.17.1	Order of Precedence of CP .....	41
<b>10</b>	<b>References .....</b>	<b>42</b>
<b>Annex A: Acronyms and Definitions .....</b>		<b>43</b>
<b>A.1</b>	<b>Definitions .....</b>	<b>43</b>
<b>A.2</b>	<b>Abbreviations.....</b>	<b>44</b>

# 1 Introduction

This document is structured according to RFC 3647 "Internet X.509 Public Key Infrastructure: Certificate Policy and Certification Practices Framework" [RFC3647].

## 1.1 Overview

This document describes the Certificate Policy of the Siemens CA. It describes the services provided by the Siemens CA as well as binding requirements that have to be fulfilled by service providers and other PKI participants. Moreover (together with the CPSs) it also defines the certification process as well as the cooperation, duties and rights of the PKI participants.

In addition to the requirements defined in this CP and the corresponding CPSs, Siemens IT systems are operated according to the Siemens internal InfoSec rules and respective execution guidelines, which define how IT systems must be operated securely. These InfoSec rules are part of an ISMS, which is defined and implemented according to ISO 27001.

For delegated tasks, the Siemens CA and any Delegated Service Providers may allocate liability between themselves contractually as they determine, but the CA remains fully responsible for the performance of all parties in accordance with these requirements, as if the tasks had not been delegated.

### 1.1.1 PKI hierarchy

The structure of the Siemens PKI hierarchy is shown in *Figure 1*.

Currently two separate active root CAs exist:

- the Siemens Root CA dedicated for Siemens internal use cases and
- the QuoVadis Root CA (cross certification partner for external trust) for use cases which require external recognition of the certificates

The Root CAs exclusively issue CA certificates to the Issuing CAs.

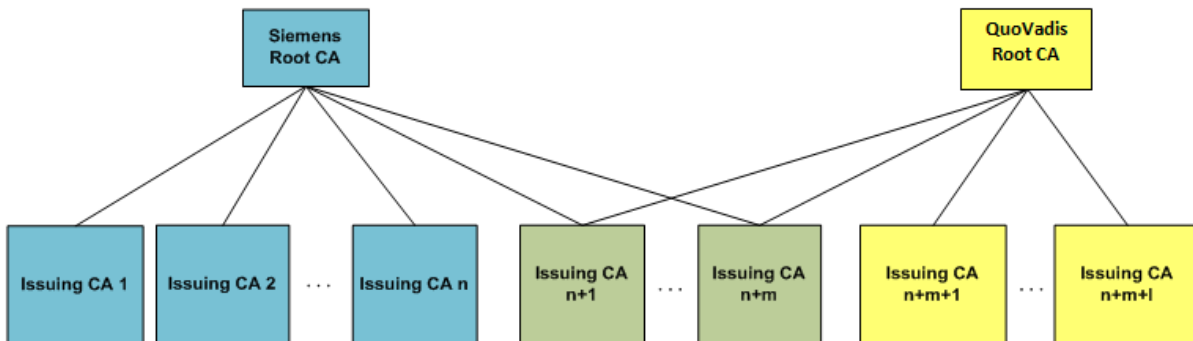


Figure 1: Siemens PKI hierarchy

All certificates issued by the above mentioned CAs as a minimum comply with the ETSI requirements of NCP [ETSI TS 102 042].

Where appropriate, additional specifications (beyond NCP) are defined in the respective CPSs.

### 1.1.2 Siemens Root CA and QuoVadis Root CA

The Siemens Root CA and the QuoVadis Root CA issue, manage, and revoke X.509v3 Certificates used by the corresponding Issuing CAs. This includes:

- ❑ Generating Root CA Key Pairs
- ❑ Generating the self-signed Certificates for the Root CAs
- ❑ Generating Certificates for the Issuing CAs
- ❑ Recertification of existing CA keys
- ❑ Revoking Issuing CA Certificates
- ❑ Maintaining a Revocation List for CA Certificates ("CA-CRL")

### 1.1.3 Issuing CAs

The Issuing CAs together with other Siemens PKI Participants (such as Registration Authorities) issue, manage or revoke X.509v3 Public Key Certificates used for securing Siemens business processes either internally (e.g. Siemens employees) or externally (e.g. server certificates). The services offered include:

- ❑ Generating Certificates for the end entities
- ❑ Revoking End-Entity Certificates
- ❑ Maintaining a Revocation List for End-Entity Certificates (“EE-CRL”)

## 1.2 Document Name and Identification

This CP is referred to as the ‘Certificate Policy’.

Title: Certificate Policy - Siemens Root CAs and Issuing CAs  
OID: 1.3.6.1.4.1.4329.99.1.1.1.11.0  
Expiration: This version of the document is the most current one until a subsequent release.

The set of all documents describing the Siemens PKI is referred to under the OID 1.3.6.1.4.1.4329.7.

## 1.3 PKI Participants

PKI Participants are Siemens Certification Authorities, Registration Authorities, Subjects, and Relying Parties.

### 1.3.1 Certification Authorities

A graphical overview of the CA hierarchy is depicted in *Figure 1: Siemens PKI hierarchy*.

#### 1.3.1.1 Root CA

Siemens PKI architecture is based on a two-tier CA structure. This architecture allows the Root CA to be stored off-line. The Siemens Root CA performs the signing, issuance, and revocation of Certificates used to establish and authenticate a Siemens Issuing CA. The Siemens Root CA only issues CA Certificates. The Siemens Root CA is also used for signing the CA's CRL.

#### 1.3.1.2 Issuing CAs

The Siemens Issuing CAs issue Certificates to End Entities and manage and revoke End Entity Certificates.

### 1.3.2 Registration Authorities

For person related certificates Siemens CA may delegate registration of End Entities to two types of RAs:

- Corporate ID Card Office (also called “Local Registration Authority” or “LRA”) generally for Identification and Authentication of initial Certificate Applicants;
- Electronic PKI Self-Service (“PKISS”) generally for Identification and Authentication of re-keying of existing Certificates.

For the *server related and code signing certificates* Siemens CA may delegate registration to a single RA:

- The Server RA is responsible for Identification and Authentication of the responsible person for a server. The Certificate Applicant, who is responsible for the server, must be a Siemens employee or a Business Partner.

## Certificate Policy

RA responsibilities include:

1. Establishing an environment and procedure for Certificate Applicants to submit their Certificate Applications;
2. "Identification and Authentication" of Certificate Applicants;
3. Approval or rejection of Certificate Applications;
4. Establishing an environment and procedure for distributing to Subjects their Activation Data, Key Pairs and Certificate on media ("Personal Security Environment" or "PSE");
5. Validation of Certificate revocations; either at the Subject's request or upon the CAs (or RAs) own initiative;
6. Identification and Authentication of Subjects submitting requests seeking a new Certificate following a re-keying process and for Certificates issued in response to approved re-keying requests.

Registration of subjects (persons, server or functions) is not delegated to a third party.

### 1.3.3 Subscribers

Subscriber is always Siemens as legal entity, which applies for and owns the End Entity Certificates. Responsible for the key and the content of the End Entity Certificate is the subscriber. However, Siemens delegates rights to dedicated persons and functions that then act on behalf of Siemens (subjects). Examples for such persons and functions are administrators or employees.

Subscriber's responsibilities include:

1. provide complete, accurate and truthful information in a Certificate Application;
2. request the revocation of Subject's Certificate when the Certificate contains incorrect information or Subscriber's Private Key or the Activation Data controlling its access has been lost or when Subscriber has reason to believe that the Private Key has been accessed by another individual or otherwise compromised;
3. acknowledgement of receipt or assent to Subscriber responsibilities.

### 1.3.4 Subject (End Entity)

The subject is the individual entity that is authenticated by the private key and has control over its use.

The subject

- (1) is named or identified in the respective element of the Certificate issued to this entity, and
- (2) owns the Private Key that corresponds to the Public Key listed in that Certificate.

Subject's responsibilities include:

1. take all reasonable and necessary precautions to prevent loss, disclosure, modification or unauthorized use of Subject's Private Key or the Activation Data controlling its access;
2. use Certificates only for the purpose of doing business for or with Siemens, for the applications supported by the CA and for the duration of the Subject's employment or agency;
3. use only Key Pairs bound to valid Certificates; and
4. cease use of the Private Key after revocation or expiration of the Certificate.

### 1.3.5 Relying Parties

A "Relying Party" is a PKI Participant who uses a Certificate to obtain the Subject's Public Key and is in a position to rely on the assurances in the Certificate. When an individual is relying on a Certificate for his or her own business or personal use, the individual is the Relying Party. When an individual is acting on behalf of an employer or other principal, however, the employer or principal is the Relying Party. When a device and application relying on Certificates are under the control of an organization and individuals acting on behalf of the organization, then the Relying Party is the controlling organization. For the purpose of this CP, the scope of Relying Parties is limited to persons (individuals or legal entities or servers represented by named Siemens employees) who have entered into an applicable agreement defining and controlling the potential representations, warranties and liability of the Siemens Issuing CAs and other PKI Participants.

Relying Party responsibilities include:

1. perform cryptographic operations properly: verification of Digital Signatures by referring to Subject's Public Key listed in a valid Certificate and verification whether there is a Certificate Path to a trusted CA;
2. check the status of Certificates before relying on it, including the revocation status in the Certificate Revocation List ("CRL") or by the use of the Online Certificate Status Protocol ("OSCP");
3. assent to the terms of an applicable agreement required as a condition to relying on the Certificate.

## 1.4 Certificate Usage

### 1.4.1 Appropriate Certificate Usage

The Certificates signed by the Siemens Root CA are approved for the following usages:

Certificate	Use
Root CA Certificate	This Certificate is signed by the Root CA itself and only approved for signing the CA Certificates of Issuing CA, the Root CA's CRL, and OCSP signer certificates.
Issuing CA Certificates	These Certificates are approved only for the signing of the End-Entity Certificates, the Issuing CA's CRL, and OCSP signer certificates.

The approved usages of keys and certificates signed by the respective Issuing CAs can be found in the respective CPSs.

### 1.4.2 Prohibited Certificate Usage

All Certificate usages not listed in 1.4.1 are prohibited.

## 1.5 Policy Administration

Siemens CA conforms to the current version of the Baseline Requirements for the Issuance and Management of Publicly-Trusted Certificates published at <http://www.cabforum.org>. In the event of any inconsistency between this document and those Requirements, those Requirements take precedence over this document.

Siemens CA conforms to the current version of the Minimum Requirements for the Issuance and Management of Publicly Trusted Code Signing Certificates ("Code Signing Minimum Requirements") published at <https://aka.ms/csbr>. In the event of any inconsistency between this document and those Requirements, those Requirements take precedence over this document.

### 1.5.1 Organization Administering the Document

The organization responsible for drafting, maintaining, and updating this CP is:

Siemens Aktiengesellschaft ("Siemens AG")  
Corporate Technology ("CT") Cyber Security ("CYS")  
Otto-Hahn-Ring 6, 81739 Munich, GERMANY  
E-mail: [contact.pki@siemens.com](mailto:contact.pki@siemens.com)  
Website: <https://www.siemens.com/pki>

### 1.5.2 Contact Person

Questions about this CP may be sent to:

Siemens AG  
GS IT ISEC  
Attn: Siemens PKI  
Otto-Hahn-Ring 6, 81739 Munich, GERMANY  
E-mail: [contact.pki@siemens.com](mailto:contact.pki@siemens.com)  
Website: <https://www.siemens.com/pki>

Certificate Problem Reports shall be sent to: [certificate-problem-report@siemens.com](mailto:certificate-problem-report@siemens.com)

### 1.5.3 Person Determining CP and CPS Suitability for the Policy

The Policy Management Authority (PMA) of Siemens in CP §1.5.1 and CP §1.5.2 determines CP and CPS suitability for the policy.

#### 1.5.4 CP and CPS Approval Procedures

An annual risk assessment is carried out to evaluate business requirements and determine the security requirements to be included in the certificate policy for the stated community and applicability. In addition the CP as well as the CPSs will be reviewed annually regarding consistency with the actual PKI processes and services (see also §8).

This document is accepted and approved by the Head of Siemens ISEC.

## 2 Publication and Repository Responsibilities

The Siemens CA makes its CP, CPSs, Certificate(s), CRL publicly available through the Siemens Website and additional appropriate communication channels.

In addition it maintains an online accessible repository of Certificate revocation information.

The website can be reached at: <http://www.siemens.com/pki>.

### 2.1 Repositories

Siemens CA Repositories are operated either by Siemens CA itself or by trusted service provider(s).

The Repository responsibilities include:

1. accurately publishing information;
2. publishing and archiving Certificates;
3. publishing the status of Certificates;
4. availability to the CAs, RAs, Subjects and Relying Parties during the period of availability specified in Siemens PKI documentation;
5. promptness or frequency of publication; and
6. security of the Repository and controlling access to information published on the Repository to prevent unauthorized access and tampering.

Subjects and Relying Parties have access to:

- Certificate Revocation List (CRL) via:
  - HTTP: [http://ch.siemens.net/pki? <GID of Issuing CA>.crl](http://ch.siemens.net/pki?<GID of Issuing CA>.crl)
  - LDAP: <ldap://cl.siemens.net/CN=<GID of Issuing CA>,L=PKI?certificateRevocationList>
- Online certificate status information via:
  - HTTP: <http://ocsp.pki-services.siemens.com>

### 2.2 Publication of Certification Information

The Siemens CA publishes the publicly available information at <http://www.siemens.com/pki/>.

At a minimum the following information is published:

- all required Certificates to trust the Root CAs
- all Issuing CA Certificates, and
- issued encryption certificates
- revocation information for root CA and Issuing CA certificates and for end entity certificates
- possible compromise of used algorithms or associated parameters

The following information is available for Siemens Community, Server Community and Business Partner Community.

### 2.3 Time or Frequency of Publication

Updates to the CP and the CPSs are published in accordance with the definitions in §9.12 of this document.

Certificates are published upon issuance.

Certificate status information is published on a daily basis.

### 2.4 Access Controls on Repositories

Information published in the Repository (<https://siemens.com/pki>) is accessible with read-only access through the Siemens Intranet or Internet under existing procedures and policies.

## Certificate Policy

Siemens CA requires its Repository operator(s) to implement technical and organizational security measures to prevent misuse by authorized persons or prevent unauthorized persons from adding, deleting, or modifying entries in the Repository.



## 3 Identification and Authentication

### 3.1 Naming

#### 3.1.1 Types of Names

The complete policy of specifying names and CA Certificate profiles is documented in §7 of the respective CPS for each Certificate type.

#### 3.1.2 Need of Names to be Meaningful

##### 3.1.2.1 CA Names

The CN must be stated as the full name of the CA. A CA name indicates its purpose.

##### 3.1.2.2 End Entity Names

EE Certificates contain commonly understood names permitting the determination of the identity of the individual

#### 3.1.3 Anonymity or Pseudonymity of Subjects

##### 3.1.3.1 CA Names

The use of pseudonyms for CA names is not permitted.

##### 3.1.3.2 End Entity Names

For personal EE Certificates anonyms or pseudonyms in the subject field of the certificate, i.e., names other than Subject's true personal name, are not permitted.

#### 3.1.4 Rules for Interpreting Various Name Forms

No special regulation.

#### 3.1.5 Uniqueness of Names

##### 3.1.5.1 CA Names

Siemens CA ensures that Root CA and Issuing CA names are unique.

##### 3.1.5.2 End Entity Names

Siemens Issuing CAs shall ensure during the enrollment process that uniqueness of certificates is guaranteed.

This is realized by assigning a unique serial number to the X.509 certificates.

#### 3.1.6 Recognition, Authentication, and Roles of Trademarks

Certificate Applicants are prohibited from using names in their Certificate Applications that infringe upon the Intellectual Property Rights of others. Siemens CA however, does not verify whether a Certificate Applicant has Intellectual Property Rights in the name appearing in a Certificate Application or resolve any dispute concerning the ownership of any domain name, trade name, trademark, or service mark. Without liability to any Certificate Applicant, Siemens CA may reject or suspend any Certificate Application because of such dispute.

### 3.2 Initial Identity Validation

Applicants for certificates are end entities. The applicant always acts on behalf of the subscriber (Siemens).

A Certificate shall be issued to a Subject only when the Subject has submitted a Certificate Request and is able to prove to the CA possession of the corresponding Private Key.

#### 3.2.1 Method to Prove Possession of Private Key

Certificate Requests are only accepted as PKCS#10 Certificate Requests or other Siemens CA-approved methods. Signature verification of a PKCS#10 request constitute sufficient proof of possession of the corresponding Private Key.

## Certificate Policy

If a Key Pair is generated by the Siemens CA on behalf of a Subject (e.g., where a pre-generated Key Pair for decryption is placed on a Secure Signature Creation Device such as a smart card), this requirement is not applicable.

### 3.2.2 Identification and Authentication of Organization Identity

Only applicants belonging to the Siemens organization can request certificates.

### 3.2.3 Identification and Authentication of Individual Identity

For all End Entity Certificates, Siemens CA shall cause the respective RA to confirm that:

- the Certificate Applicant is the person identified in the Certificate Application;
- the Certificate Applicant rightfully holds the Private Key corresponding to the Public Key to be listed in the Certificate; and
- the information to be included in the Certificate is accurate, except for non-verified Subject information.

In order to make this confirmation, RAs use information in the Siemens human resources databases to approve or reject Certificate Applications.

Prior to issuance of a Certificate, Certificate Applicants shall either be:

1. personally present before an authorized RA or its designated representative to check the identity of the Certificate Applicant against a well-recognized form of government-issued or corporate identification (e.g., a passport, driver's license, or Siemens corporate identity card);
2. checked through appropriate Validation in the PKISS process;
3. electronic form based process used by the server RA.

### 3.2.4 Non-verified Applicant Information

Only verified Application Information is included into the certificate.

### 3.2.5 Validation of Authority

As described in the respective CPS.

### 3.2.6 Criteria for Interoperation between Communities of Trusts

Siemens CA is member of the European Bridge CA and exchanges PKI related information with its partners.

## 3.3 Identification and Authentication for Re-key Requests

### 3.3.1 Root CA

Before an Issuing CA Certificate expires, the Key Changeover Procedure shall be initiated. The procedure is performed by trusted personnel under dual control in a secured environment.

### 3.3.2 Issuing CA

Before an EE Certificate expires, the Re-key Procedure shall be initiated. A Certificate Request on the basis of the current EE Key Pair shall be sent to the respective Issuing CA (via the Self Service Portal).

If the Certificate to be replaced has already expired or has been revoked, a new identification process shall be started.

## 3.4 Identification and Authentication for Revocation Requests

### 3.4.1 Root CA

Revocation of Issuing CA Certificates shall only be performed manually by Siemens CA trusted employees under dual control.

### 3.4.2 Issuing CA

The identification and authentication procedures for a revocation request of EE Certificates are the same as for initial identity validation.

## 4 Certificate Lifecycle Operational Requirements

This section addresses the administration of Siemens Root CA's and Issuing CAs' Key Pairs throughout the operational life cycle of the Root CA and the Issuing CAs, including how

- the Public and Private Keys are generated and/or re-generated (i.e. re-keying)
- the Private Key(s) are stored, protected and eventually destroyed
- the Public Key(s) are distributed and archived.

### 4.1 Certificate Application

#### 4.1.1 Who can submit a certificate application?

##### 4.1.1.1 Root CA

The Siemens CA management decides when a new Issuing CA is to be created and to be signed by the Root CA.

##### 4.1.1.2 Issuing CAs

Certificate Applicants can be member of the *Siemens Community or Business Partner*. Details are specified in the CPS for issuing CAs.

#### 4.1.2 Enrollment Process and Responsibilities

##### 4.1.2.1 Root CA

For CA Certificates to be generated, following information shall be documented:

- A name for the CA in accordance with Regulations in section 3.1, "Naming", of this CP
- Date of the request
- Duration of the CA Certificate, which cannot exceed the duration of the Root-CA's Certificate;
- CPS for the new Issuing CA of this Root CA
- Certificate Profile of the new Issuing CA and
- Profiles of the end-entity Certificates to be signed by that new Issuing CA

##### 4.1.2.2 Issuing CAs

End Entity Certificate Applicants undergo an enrollment process consisting of:

- generating, or arranging to have generated, a Key Pair
- completing a Certificate Application and providing the required information
- demonstrating to the respective RA that the Certificate Applicant has possession of the Private Key corresponding to the Public Key included in the Certificate Application and
- notifying Certificate Applicants of the relevant Subject responsibilities for usage of the Private Key and Certificates

Certificate applications are submitted for processing, either approval or rejection, to the respective RA.

### 4.2 Certificate Application Processing

#### 4.2.1 Performing identification and authentication functions

Siemens CA ensures that Certificate Applicants (= "subjects") are properly identified and authenticated.

For EE Certificates Siemens CA delegates these tasks to respective RAs.

#### 4.2.2 Approval or Rejection of Certificate Applications

After a Certificate Applicant submits a Certificate Application, Siemens CA shall approve or reject it.

Siemens CA verifies that the Certificate Application is complete, accurate and duly authorized. If validation fails the Certificate Application is rejected.

## Certificate Policy

For EE Certificates these tasks can be delegated to respective RAs.

### 4.2.3 Time to Process Certificate Applications

Certificate Applications shall be approved or rejected in a timely manner.

### 4.2.4 Certificate Authority Authorization (CAA)

Siemens checks for a Certificate Authority Authorization (CAA) record for each `dNSName` in the `subjectAltName` extension of the Certificate to be issued, according to the procedure in RFC 6844, following the processing instructions set down in RFC 6844 for any records found. If Siemens issues, it does so within the TTL of the CAA record, or 8 hours, whichever is greater. When processing CAA records, Siemens processes the issue and issuewild records as specified in RFC 6844. Siemens will not issue a Certificate if an unrecognized property is found with the critical flag.

Siemens may not check CAA records for the following exceptions:

- (I) For Certificates for which a Certificate Transparency pre-certificate was created and logged in at least two public logs, and for which CAA was checked.
- (II) For Digital Certificates issued by a Technically Constrained Subordinate CA Certificate, where the lack of CAA checking is an explicit contractual provision in the contract with the Applicant.
- (III) If the CA or an Affiliate of the CA is the DNS Operator (as defined in RFC 7719) of the domain's DNS.

Siemens treats a record lookup failure as permission to issue if:

- (I) the failure is outside the CA's infrastructure;
- (II) the lookup has been retried at least once; and
- (III) the domain's zone does not have a DNSSEC validation chain to the ICANN root.

Siemens documents potential issuances that were prevented by a CAA record, and will dispatch reports of such issuance requests to the contact stipulated in the CAA iodef record(s), if present.

Siemens support mailto: and https: URL schemes in the iodef record. The identifying CAA domain for Siemens is 'siemens.com'. CAA record checking results are logged in the Siemens Server Registry Authority (ServerRA).

## 4.3 Certificate Issuance

### 4.3.1 Root CA actions during Certificate issuance

To ensure proper security of the Root CA Key Pair, the computer running Root CA services is not connected to the network and is located in offline security vault which complies with security standards for cryptographic modules set forth in chapter 6.2.1.

Procedures are established and approved in order to ensure integrity and non-repudiation of Certificate Requests and Certification of the Issuing CA's Public Key. Access to Siemens Root CA devices is granted only for authorized personnel. Furthermore, M\*N authentication is used to ensure proper access to the Root CA services.

### 4.3.2 Issuing CA actions during Certificate issuance

A Certificate is created and issued using secure means after the approval of a Certificate Application. Siemens CA shall:

1. generate for the Subject a Certificate based on the information in the Certificate Application after its approval
2. check authorization of the respective RA through a secure server and
3. deliver the Certificate, Key Pairs and Activation Data (collectively "Personal Security Environment" or "PSE") to Subject through the respective RA using secure means. If a PKCS#10 Request was received only the Certificate is delivered to Subject

These procedures are also used for the issuance of Certificates in connection with the submission of a request to replace (i.e., re-key) a Certificate.

### 4.3.3 Notification to Subject by the CA of Certificate Issuance

Upon Certificate generation, the respective RA has to inform Subjects that their Certificates are available and the means for securely obtaining their Certificates.

## 4.4 Certificate Acceptance

### 4.4.1 Root CA

Certificate acceptance shall take place as part of or as a result of the CA Creation Ceremony.

### 4.4.2 Issuing CA

Upon issuance of Certificates, Activation Data (e.g., Subject's PIN) shall be made available to Subjects, through a message (e-mail or otherwise). The Subject shall securely obtain the Key Pair and/or Certificate through the respective RA.

### 4.4.3 Notification of Certificate issuance by the CA to other entities

Siemens CA is member of the European Bridge CA and provides certificate issuance information to partners.

## 4.5 Key Pair and Certificate Usage

### 4.5.1 Root CA Private Key and Certificate Usage

The Root CA Private Key is only used for:

- Issuance of Siemens Root CA's Certificates
- Issuance of Issuing CA Certificates
- Issuance of Siemens Root CA's CRLs
- Issuance of OCSP signer certificates

### 4.5.2 Issuing CA Private Key and Certificate Usage

The Issuing CA Private Key is only used for:

- Issuance of Certificates to End Entities
- Issuance of Siemens Issuing CA's CRLs
- Issuance of OCSP signer certificates
- Protection (encryption) of centrally generated private keys

### 4.5.3 Subject Private Key and Certificate Usage

Subject Private Keys and Certificates shall only be used for the purposes as specified in the Certificate.

### 4.5.4 Relying Party Public Key and Certificate Usage

Before any act of reliance, Relying Parties shall

- securely obtain the Siemens Root CA Certificate, the Issuing CA Certificate and any other Certificates within the corresponding Certificate Chain and
- securely obtain and verify the validity, suspension or revocation of the certificate using current revocation status information as indicated to the relying party of all certificates in the certificate chain
- take account of any limitations on the usage and liability limits of the Certificate indicated to the relying party in this CP

Relying parties are responsible to validate certificates including certificate chain and revocation status.

## 4.6 Certificate Renewal

Certificate Renewal is the issuance of a new Certificate to an entity without changing the Public Key or any other information in the Certificate.

As a matter of principle Certificate Renewal is not offered.

## Certificate Policy

### 4.6.1 Circumstance for Certificate Renewal

Not supported.

### 4.6.2 Who may request renewal?

No supported.

### 4.6.3 Processing Certificate Renewal Request

No supported.

### 4.6.4 Notification of new Certificate Issuance to Subject

No supported.

### 4.6.5 Conduct Constituting Acceptance of a Renewal Certificate

No supported.

### 4.6.6 Publication of the Renewal Certificate by the CA

No supported.

### 4.6.7 Notification of Certificate Issuance by the CA to the Entities

No supported.

## 4.7 Certificate Re-key

“Re-key” addresses the generating of a new Key Pair and applying for the issuance of a new Certificate and replaces an existing Key Pair.

Generally, for Certificate Re-keying the same requirements apply as for §4.3. Certificate Issuance. No previously validated information shall be reused.

### 4.7.1 Circumstances for Certificate Re-key

The Re-key Process shall only be requested if the ownership of the affected Certificate is documented by a Certificate that is still valid.

### 4.7.2 Who may request certification of a new Public Key?

#### 4.7.2.1 *Re-keying of a Issuing CA Certificate*

Rekeying of Issuing CA Certificates should not be performed.

#### 4.7.2.2 *Re-keying of End Entity Certificates*

No additional stipulation.

### 4.7.3 Processing Certificate Re-keying Requests

No additional stipulation.

### 4.7.4 Notification of new Certificate Issuance to Subject

No additional stipulation.

### 4.7.5 Conduct Constituting Acceptance of a Re-keyed Certificate

No additional stipulation.

#### **4.7.6 Publication of the Re-keyed Certificate by the CA**

No additional stipulation.

#### **4.7.7 Notification of Certificate Issuance by the CA to other Entities**

No additional stipulation.

### **4.8 Certificate Modification**

Certificate modification means that the keys of a Certificate remain unchanged, but more Certificate information than for a Certificate renewal is changed.

Certificate modification shall not be performed.

#### **4.8.1 Circumstance for Certificate Modification**

Not applicable.

#### **4.8.2 Who may request Certificate modification?**

Not applicable.

#### **4.8.3 Processing Certificate Modification Requests**

Not applicable.

#### **4.8.4 Notification of new Certificate Issuance to Subject**

Not applicable.

#### **4.8.5 Conduct Constituting Acceptance of Modified Certificate**

Not applicable.

#### **4.8.6 Publication of the Modified Certificate by the CA**

Not applicable.

#### **4.8.7 Notification of Certificate Issuance by the CA to Other Entities**

Not applicable.

### **4.9 Certificate Revocation and Suspension**

#### **4.9.1 Circumstances for Revocation**

Additionally to the reasons stipulated in the respective CPS', Siemens will follow the terms and conditions of its cross signing partner. Furthermore there can be the following technical reasons for revoking a Certificate:

- the key lengths or algorithms used no longer seem secure enough
- a change in the CA hierarchy is necessary, and
- the Policy Management Authority recognizes an acute threat of a yet unknown technical nature

#### **4.9.2 Who can request revocation?**

No additional stipulation

#### **4.9.3 Procedure for Revocation Request**

Siemens CA supports the secure and authenticated revocation of EE Certificates and provides a means of rapid communication of such revocation through the issuance of CRLs published on an as-needed basis. Contact information for Certificate Problem Reports are to be found in CP §1.5.2.

Upon the revocation of an Issuing CA Certificate or EE Certificate, the newly revoked Certificate is recorded in a CRL that is published within 24 hours.

A requestor of revocation of an EE Certificate is required to communicate the request to Siemens CA through its respective RA to initiate revocation of the Certificate, which shall be performed promptly. Communication of such revocation request shall be in accordance with CP §3.4.

#### **4.9.4 Revocation Request Grace Period**

Revocation Requests shall be submitted by the requestor as soon as having reason to believe that there is a circumstance for Certificate Revocation.

#### **4.9.5 Time within which CA must Process the Revocation Request**

Siemens CA processes the revocation request and any certificate problem report within 24 hours after its submission.

#### **4.9.6 Revocation Checking Requirement for Relying Parties**

Relying Parties shall check the status of Certificates on which they wish to rely by consulting the most recent CRL or using another applicable method.

#### **4.9.7 CRL Issuance Frequency**

The CRLs are issued every 24 hours.

#### **4.9.8 Maximum Latency for CRLs**

CRLs shall be posted to the repository within a reasonable time after generation. This is generally done automatically within minutes of generation.

#### **4.9.9 On-line Revocation/Status Checking Availability**

A Certificate status checking service based on OCSP-Responder implementing RFC2560, RFC5019 and RFC6960 is offered. The OCSP responder supports HTTP GET operation for requesting the status of a certificate. The returned status is always based either on the latest available CRL or directly on information within the CA database. If the OCSP responder receives a request for the status of a certificate that has not been issued, then the responder answers with the return code UNKNOWN. Siemens CA monitors the OCSP responders log files for signs of unauthorized certificates.

#### **4.9.10 On-line Revocation Checking Requirements**

Relying Parties shall check Certificate status by consulting the most recent CRL published by Siemens CA or the OCSP responder.

#### **4.9.11 Other Forms of Revocation Advertisements Available**

Additional forms or revocation advertisements are only available in certain situations if necessary.

#### **4.9.12 Special Requirements for Private Key Compromise**

If Siemens CA has reason to believe there has been a compromise of a CA's Private Key, it shall notify potential Relying Parties via its website.

If a Subject has a reason to believe that there has been a compromise of an EE Private Key, then it will notify its respective RA to take appropriate action, including request for revocation.



#### 4.9.13 Circumstances for Suspension

Certificate Suspension for Certificates issued by Siemens CA is not provided.

### 4.10 Certificate Status Services

#### 4.10.1 Operational Characteristics

Compare chapter 4.9.9.

#### 4.10.2 Service Availability

The OCSP service shall be available twenty-four (24) hours a day, seven (7) days a week, except in case of Force Majeure Events (CP §9.16.5). It is constantly being monitored to ensure that the response time stays below ten (10) seconds per request.

For high-priority Certificate Problem Reports compare CPS §4.9.3.

#### 4.10.3 Optional Features

No optional features are supported.

### 4.11 End of Subscription

As the only subscriber of the Siemens CA is Siemens, the Siemens CA ceases operation in case the Subscription ends.

### 4.12 Key Escrow and Recovery

Key Escrow is only performed for end-entity encryption keys.

The Subject's Private Key can be recovered for the Subject or for a third party under following conditions:

- The subject can request recovery at any time
- The supervisor of a Subject can request recovery if the Subject has left the company
- Compliance or Legal office can request recovery with consent of the PMA

## 5 Management, Operational, and Physical Controls

Management, operational, and physical controls are defined in accordance with [ETSI EN 319 411-1] and [ETSI EN 319 401].

The Siemens CA's trustworthy systems and products in use are protected against modification to ensure the technical and cryptographic security of the process supported by them.

Siemens CA is operated according to the Information Security Management System ("ISMS") of Siemens, which supports the security requirements of this CPS. This ISMS is based on ISO27001. The following gives an overview of the security requirements for the Siemens Root CA.

### 5.1 Physical Security Controls

#### 5.1.1 Site Location and Construction

The site is certified according to TÜV Trusted Site Infrastructure Level 4.

#### 5.1.2 Physical Access

The site is certified according to TÜV Trusted Site Infrastructure Level 4.

#### 5.1.3 Power and Air Conditioning

The site is certified according to TÜV Trusted Site Infrastructure Level 4.

#### 5.1.4 Water Exposure

The site is certified according to TÜV Trusted Site Infrastructure Level 4.

#### 5.1.5 Fire Prevention and Protection

The site is certified according to TÜV Trusted Site Infrastructure Level 4.

#### 5.1.6 Media Storage

All media containing production software and data, audit, archive, or backup information is stored in specially secured areas at multiple locations or in a secure off-site storage facility with appropriate physical and logical access controls designed to limit access to authorized personnel and protect such media from accidental damage (e.g., water, fire, and electromagnetic).

#### 5.1.7 Waste Disposal

Sensitive documents and materials are shredded before disposal in compliance with DIN66933. Media used to collect or transmit sensitive information are rendered unreadable before disposal. Cryptographic devices are physically destroyed or zeroized in accordance with the manufacturers' guidance prior to disposal.

#### 5.1.8 Off-site Backup

Routine backups of critical system data, audit log data, and other sensitive information are performed. Offsite backup media are stored in a physically secure manner using the Siemens disaster recovery facility.

### 5.2 Procedural Controls

#### 5.2.1 Trusted Roles

Trusted Roles for Siemens Root CA's operation include all personnel, who have access to or control of Root CA "back end" operations that may materially affect:

- ❑ the validation of information in Certificate Applications;
- ❑ the acceptance, rejection, or other processing of Certificate Applications, Re-key or Revocation Requests, or Enrollment Information, and
- ❑ the Issuance or Revocation of Certificates, including access to restricted portions of the Repository.

Personnel in trusted roles in the Root CA operation include, without limitation:  
Trusted Roles as defined in ETSI TS 319 401 V2.2.1 / REQ-7.2-15:

## Certificate Policy

- Security Officers
- System Administrators
- System Operators
- System Auditors

### Additional Trusted Roles at Siemens CA:

- Data Protection Officer
- Corporate Information Security Officer (CISO)

#### 5.2.2 Numbers of Persons Required per Task

Establishment and maintenance of rigorous control procedures ensure the segregation of duties based on job responsibility. Multiple Trusted Persons are required to perform sensitive tasks. The following activities require at a minimum, that two trusted employees have either physical or logical access to the device or location:

- Access to the high-security facilities;
- Logical and physical access to HSMs;
- Physical access to data archive, and
- Logical access to central, sensitive or critical systems of Siemens Root CA and its backup systems.

#### 5.2.3 Identification and Authentication for each Role

Identification and Authentication of persons to safety-relevant areas is performed by two-factor-authentication. Access to critical systems is controlled by smart cards. In the control systems the authorization of the users are managed by roles. Controls are implemented to protect against equipment, information, media and software relating to the CA services being taken off-site without authorization.

#### 5.2.4 Roles Requiring Separation of Duties

Any Trusted Role for Siemens CA operations requires the presence and participation of at least two trusted employees. Therefore, no stipulation for separation of duties within one role is necessary.

## 5.3 Personnel Security Controls

### 5.3.1 Qualifications, Experience and Clearance Requirements

Persons seeking employment for Trusted Roles must present proof of the requisite background, credentials and experience needed to perform prospective job responsibilities competently and satisfactorily, as well as proof of government clearances, if any, necessary to perform Certification Services under government contracts.

### 5.3.2 Background Check Procedures

Background verification checks on all candidates for employment (contractors and external users) are carried out in accordance with relevant laws, Regulations and ethics, and proportional to the business requirements, the classification of the information to be accessed, and the perceived risks. Police criminal record checks or equivalent background clearances are repeated at regular intervals.

All personnel who fail an initial or periodic investigation will not serve or continue to serve in a Trusted Role.

### 5.3.3 Training Requirements

All personnel performing managerial duties with respect to the operation of the Siemens CA shall receive comprehensive training in:

- security principles and mechanisms;
- security awareness;
- all software versions in use;
- all duties they are expected to perform, and
- disaster recovery and business continuity procedures.

#### 5.3.4 Retraining Frequency and Requirements

Personnel in Trusted Roles shall receive refresher training and updates to the extent and with the frequency required to ensure maintenance of the required level of proficiency to perform their job responsibilities competently and satisfactorily. Data security and data privacy protection training shall be provided on an ongoing basis.

#### 5.3.5 Job Rotation Frequency and Sequence

No stipulation regarding job rotation frequency and sequence are set forth.

#### 5.3.6 Sanctions for Unauthorized Actions

Appropriate disciplinary actions may be taken for unauthorized actions or other violations of information security and data privacy protection policies and procedures and may be commensurate with the frequency and severity of the unauthorized actions. Disciplinary actions that may be taken include measures up to and including termination.

#### 5.3.7 Independent Contractor Requirements

No independent contractors, external consultants or apprentices shall be employed for Siemens CA operation to fill Trusted Roles.

If the cooperation with independent contractors, consultants or apprentices is necessary, they shall be permitted to have access to secure facilities only to the extent they are escorted and directly supervised by authorized personnel in Trusted Roles.

#### 5.3.8 Documents Supplied to Personnel

Personnel in Trusted Roles shall be provided with the Siemens AG's "Corporate Information Security Guide", and other documentation, which are binding on all personnel performing trusted roles.

This information is needed for employees to perform their job responsibilities competently and satisfactorily.

### 5.4 Audit Logging Procedures

The purpose of logging is the continuous check of parameter modifications, configuration changes, etc. to the components of the CA systems. The logging processes focus particularly on the following:

- ❑ Any activities taking place on the administrative components, and
- ❑ Any intervention in the applications: Webserver, Database, Authentication, Certification Authority.

The data collected is analyzed automatically.

#### 5.4.1 Types of Events Recorded

Siemens CA records details of the actions taken to process a certificate request and to issue a Certificate, including all information generated and documentation received in connection with the certificate request; the time and date; and the personnel involved.

The CA records at least the following events:

1. CA key lifecycle management events, including:
  - a. Key generation, backup, storage, recovery, archival, and destruction; and
  - b. Cryptographic device lifecycle management events.
2. CA and Subscriber Certificate lifecycle management events, including:
  - a. Certificate requests, renewal, and re-key requests, and revocation;
  - b. All verification activities stipulated in these Requirements and the CA's Certification Practice

Statement;

- c. Date, time, phone number used, persons spoken to, and end results of verification telephone calls;
- d. Acceptance and rejection of certificate requests;
- e. Issuance of Certificates; and
- f. Generation of Certificate Revocation Lists and OCSP entries.

3. Security events, including:

- a. Successful and unsuccessful PKI system access attempts;
- b. PKI and security system actions performed;
- c. Security profile changes;
- d. System crashes, hardware failures, and other anomalies;
- e. Firewall and router activities; and
- f. Entries to and exits from the CA facility.

Log entries include the following elements:

1. Date and time of entry;
2. Identity of the person making the journal entry; and
3. Description of the entry.

#### 5.4.2 Frequency of Processing Audit Logging Information

Audit and logging data have to be controlled by the PMA after all CA events. Siemens CA make the records generated under §5.4.1 available to its Qualified Auditor as proof of the CA's compliance with these Requirements.

#### 5.4.3 Retention Period for Audit Logging Information

Audit logs are retained onsite unlimited.

#### 5.4.4 Protection of Audit Logs

Audit logs are protected with an electronic audit log system that includes mechanisms to protect the log files from unauthorized viewing, modification, deletion, or other tampering. Manual audit information shall be protected from unauthorized viewing, modification and destruction.

#### 5.4.5 Backup Procedures for Audit Logging Information

A full backup is performed after each CA Ceremony. After that the system remains offline.

#### 5.4.6 Collection System for Monitoring Information (internal or external)

The collection and storage of audit and technical log data is located in the secure facilities.

#### 5.4.7 Notification to Event-causing Subject

If a person or a device under the person's control causes an audit event, which results in an alarm, or creates another anomalous audit log entry or is otherwise detected, the first response is to prevent any further intrusion by the person or device.

The audit event will be analyzed in order to identify the intruding person or device as quickly as possible. This analysis includes close scrutiny of all relevant audit events. Actions according to the Siemens Incident Management Processes shall be taken.

#### 5.4.8 Vulnerability Assessments

As part of annual Siemens-internal security assessments, the potential vulnerability of the Siemens CA is checked. Furthermore, the current vulnerability status is documented with the help of risk assessment, which is documented and treated in accordance with ISMS Regulations.

## 5.5 Records Archival

### 5.5.1 Types of Records Archived

The types of records that are archived include the categories of audit log information listed below:

- Technical Log Data  
Technical Log Data are used for Operational Status Monitoring events and provide the basis for corrective actions.

Technical Log Data are generated automatically and electronically from CA system functions, and are stored and archived automatically;

□ Audit Data

Audit Data are generated automatically or manually, used for Access and Non-repudiation events and are required by Siemens CA for commercial, legal or organizational purposes.

- *Automatic Audit Data* consists of audit, billing and statistical information  
Audit information provides evidence of events to show whether actions were performed in accordance with the agreed procedures and to show to what extent identifiable tasks are being performed and completed;

Billing information provides the basis for charging for the services rendered in accordance with the services level agreement(s) ("SLA") and also provides quantitative revenue information;

Statistical information shows whether the SLA requirements are met and provides data for a quantitative and preventive systems analysis.

- *Manual Audit Data* consists of procedure information that is kept in handwritten form as an original and signed where appropriate for evidentiary purposes. Such data includes log book records, release documents, update instructions etc.

### 5.5.2 Retention Period for Archived Audit Logging Information

The retention period for Technical Log Data as defined in §5.5.1 is at least six weeks. The retention period for Automatic Audit Data in §5.5.1 is at least ten years, subject to differing contractual requirements and to the clarification that statistical information is retained for at least one year. Manual Audit Data is retained for at least ten years. Every retention period is subject to German data privacy law and may be changed without further to reflect changing legal requirements.

### 5.5.3 Protection of Archived Audit Logging Information

Protection of archived records is performed in accordance with Siemens ISMS. Archived records are located in multiple locations. The security infrastructure at these locations and special monitoring of the backup facilities and archived records includes different methods to protect against theft or unauthorized destruction, alteration or loss, which are set forth in detail in the ISMS Regulations.

### 5.5.4 Archive Backup Procedures

Archive Backup Procedures are implemented according to ISMS Regulations. For Technical Log Data and Automatic Audit Data, a daily incremental backup and a weekly complete backup are performed. Manual Audit Data are stored whenever it has been generated. Before a system upgrade, a complete backup is made of all Technical Log Data and Automatic Audit Data and related software.

### 5.5.5 Requirements for Time-Stamping of Record

No special stipulation.

### 5.5.6 Archive Collection System (internal or external)

All archived data is stored internally and on an off-site data storage for disaster recovery.

### 5.5.7 Procedures to Obtain and Verify Archived Information

The procedures to obtain and verify saved records are implemented according to ISMS Regulations. Automated saving procedures contain control steps that confirm that stored audit logging information can later be accessed and read again.

## 5.6 Key Changeover

Details are described in the respective CPSs.

## 5.7 Compromise and Disaster Recovery

### 5.7.1 Incident and Compromise Handling Procedures

When emergency incidents and compromises occur during operation of the CA, an Emergency Team is established in accordance with the ISMS Regulations. This Emergency Team gathers information, assesses the risks, develops a procedure, and proposes and implements that procedure with approval from Siemens CISO. The considerations about

which procedure is most appropriate focus on the consequences of the specific incident or compromise and any resulting allocation of liability among the PKI Participants under the law or contract.

### 5.7.2 Corruption of Computing Resources, Software, and/or Data

If the Siemens CA's computing resources, software or data are corrupted (e.g., by natural disaster or hostile attack), the Siemens CA will report such occurrence to the PMA. Handling procedures will be implemented for actual or threatened hostile attacks.

If only the Root CA is affected, the Issuing CA can continue to operate, because:

- (i) replacement hardware will likely be quickly procured;
- (ii) the Software of Root CA system is available;
- (iii) the Root CA's Private Key and the CRL are kept separately and in secure locations, and
- (iv) if items (i)-(iii) are available, the Root CA system can be re-activated on short notice.

### 5.7.3 Entity Private Key Compromise Procedures

If Siemens Root CA's Private Key is compromised or suspected to be compromised, following procedures shall be performed:

- ❑ inform Subjects, Relying Parties and European Bridge CA;
- ❑ indicate that certificates and revocation status information issued using this Root CA key may no longer be valid;
- ❑ terminate the Certificate and CRL Distribution Service for Certificates and CRLs issued using the compromised Private Key, and
- ❑ request the revocation of all affected Certificates.

### 5.7.4 Business Continuity Capabilities After a Disaster

The High Availability of Certification Services provided by Siemens CA is guaranteed by the implementation of the redundant installation of the system.

In the event of the corruption or loss of computing resources, software or data, an appropriate Disaster Recovery and Business Continuity Plan according to the ISMS Regulations shall rendered operational in a facility located in a separated area that is capable of providing CA services.

Re-establishment of critical services like Certificate Suspension/Revocation, Certificate Validation and Publication of CRLs will be done within a time scale of twenty four (24) hours max. Full functionality will be provided within 30 days.

## 5.8 CA Termination

In the event that it is necessary for Siemens to terminate the CA service, Siemens CA shall notify Relying Parties, and other affected entities in advance of the CA termination via its website. Following termination plan should minimize disruption to Relying Parties:

- ❑ Publication of a notification to parties affected by the termination incl. European Bridge CA;
- ❑ Revocation of the Certificate issued to Issuing CAs;
- ❑ Preservation of the CA's archives and records for the time periods required in this CPS;
- ❑ Continuation of Customer Support and Help Desk services;
- ❑ Continuation of Revocation Services, such as the issuance of CRLs;
- ❑ Disposition of the Root CA's Private Key, and
- ❑ Provisions needed for the transition of actual Root CA's services to a successor Root CA.

## 6 Technical Security Controls

Technical security controls are defined in accordance with [ETSI EN 319 411-1] and [ETSI EN 319 401].

Details are described in the CPS.

### 6.1 Key Pair Generation and Installation

Details are described in the CPS.

### 6.2 Private Key Protection and Cryptographic Module Engineering Controls

Details are described in the CPS.

### 6.3 Other Aspects of Key Pair Management

Details are described in the CPS.

### 6.4 Activation Data

Details are described in the CPS.

### 6.5 Computer Security Controls

Details are described in the CPS.

### 6.6 Life Cycle Security Controls

Details are described in the CPS.

### 6.7 Network Security Controls

Details are described in the CPS.

### 6.8 Time Stamp Process

Details are described in the CPS.



## 7 Certificate, CRL, and OCSP Profiles

### 7.1 Certificate Profile

Certificate Profile definitions for Siemens Issuing CA itself and the Subject Certificates issued by it and Certificate content requirements for issued Certificates are in accordance with

- ITU-T Recommendation X.509 Version 3 and
- RFC 5280
- ETSI EN 319 412-2

Details are described in the CPS.

### 7.2 CRL Profile

Details are described in the CPS.

### 7.3 OCSP Profile

Details are described in the CPS.

## 8 Compliance Audit and Other Assessment

Siemens CA's compliance to this CP and the CPSs will be checked annually. In addition an annual asset classification of the PKI services and its components takes place, which is performed in accordance with the Siemens Enterprise Risk Management Process. This asset classification might lead to an adaption of the implemented security mechanisms and controls and to respective changes in CP and CPSs.

### 8.1 Frequency or Circumstances of Assessment

The Siemens CAs shall be audited and certified in compliance with ETSI EN 319 411-1. Audits are performed on an annual basis.

In addition to compliance audits, Siemens CA may perform or cause to be performed other assessments to ensure the trustworthiness of its trusted service providers or PKI Participants, including without limitation:

- At its sole discretion, Siemens CA may perform at any time an assessment on itself or RA or other PKI Participant in the event Siemens CA has reason to believe that the audited entity has not operated in accordance with stated security policies or procedures in PKI documentation.
- Siemens CA may perform supplemental assessments on itself or RA or other PKI Participant following incomplete or exceptional findings in a compliance audit or as part of the overall risk management process in the ordinary course of business.

### 8.2 Identity / Qualifications of Assessor

Compliance audits are performed by an external qualified auditor who:

- ❑ demonstrates proficiency in PKI technology, information security tools and techniques, security auditing, and the third-party attestation function
- ❑ is accredited by a recognized professional organization or association, which requires the possession of certain skill sets, quality assurance measures such as peer review, competency testing, standards with respect to proper assignment of staff to engagements, and requirements for continuing professional education

### 8.3 Assessor's Relationship to Assessed Entity

The assessor shall be organizationally independent of the assessed entity's operational and policy authorities.

### 8.4 Topics Covered by Assessment

The scope of the compliance audit or other assessment of Siemens CA or other Siemens PKI Participants is the review of the design and operational effectiveness of the assessed entity's controls covering a specified period of time. The audit or other assessment should be performed using appropriate criteria covering environmental, key management and Certificate life cycle management controls of the assessed entity. The purpose of the audit or other assessment is to assess whether the implemented controls are effective and in accordance with the defined business practices as expressed in relevant security policies and procedures.

### 8.5 Actions Taken as a Result of Deficiency

If a compliance audit or other assessments show deficiencies of the assessed entity, a determination of actions to be taken shall be made. This determination is made by PMA with input from the auditor/assessor. Siemens CA is responsible for developing and implementing a corrective action plan.

If PMA determines that such deficiencies pose an immediate threat to the security or integrity of the Siemens PKI, a corrective action plan shall be developed within thirty (30) days and implemented within a commercially reasonable period of time, and a re-assessment is to be performed within thirty (30) days after completion of the corrective action. For less serious deficiencies, Siemens CA shall evaluate the significance of such issues and determine the appropriate response.

## Certificate Policy

Possible actions taken include those set forth in [RFC3647]:

- ❑ temporary suspension of operations until deficiencies are corrected
- ❑ revocation of Certificates issued to the assessed entity
- ❑ changes in personnel
- ❑ triggering special investigations or more frequent subsequent compliance assessments, and
- ❑ claims for damages against the assessed entity

## 8.6 Communication of Results

Summary reports of the compliance audit shall be published together with the audit certificate.

## 8.7 Self-Audits

Siemens CA monitors adherence to its Certificate Policy, Certification Practice Statement and the CA/B BRGs and strictly control its service quality by performing self audits on at least a quarterly basis against a randomly selected sample of the greater of one certificate or at least three percent of the Certificates issued by it during the period commencing immediately after the previous self-audit sample was taken.

## 9 Other Business and Legal Matters

Other business and legal matters generally address:

- fees to be charged for CA-related services (CP §9.1)
- financial responsibility of Siemens PKI Participants for:
  - (i) maintaining resources for ongoing operations and
  - (ii) paying judgments, awards or settlements in response to claims asserted against them, including third party insurance coverage (CP/CPS §9.2)
- legal responsibilities and allocation of potential liability and risks among PKI Participants (CP/CPS §9.3 to CP/CPS §9.17)

### 9.1 Fees

For the *Siemens Community*, fees are charged for Certificate-related services and paid by the responsible Siemens entity. For the *Business Partner Community*, fees are charged for Certificate-related services and may be paid either by the Business Partner or by the Siemens Sponsor or Siemens entity doing, or planning to do, business with the Business Partner. For *Server Community*, fees are charged for Certificate-related services and paid by the responsible Siemens entity.

In all cases, the contractual agreement with the Siemens CA is decisive with regard to the fees.

### 9.2 Financial Responsibility

Unless otherwise explicitly agreed or explicitly provided for in a CP/CPS approved by Siemens CIO, Siemens CA's liability to Relying Parties and any other entities, is limited against claims of any kind to the highest extent permitted by applicable law, including those of contractual nature, on a per Certificate basis regardless of the number of transactions, digital signatures, or causes of action arising out of or related to such Certificate or any services provided in respect of such Certificate and on a cumulative basis.

Subject to the foregoing limitations, Siemens CA's liability limit towards Relying Parties and any other entities for the whole of the validity period of a Certificate issued by Siemens CA (e.g. 6 years unless revoked) towards all persons with regard to such Certificate is limited by an amount defined by Siemens CIO, if not otherwise defined in the applicable contractual agreement.

### 9.3 Confidentiality of Business Information

#### 9.3.1 Scope of Confidential Information

All information used by or transmitted to Siemens CA shall be classified according to Siemens Information Security Management System.

As a minimum the following information shall be treated confidential:

- Centrally generated EE Private Keys and Activation Data needed to use such Private Keys
- Transactional records (both full records and the audit trail of transactions)
- Audit records created or retained by Siemens CA, RA, or auditor
- Contingency planning and disaster recovery plans
- Security measures controlling the operations of Root CA and Siemens Issuing CA hardware and software and the administration of Certificate services and designated enrollment services
- Not specially marked information shall be considered confidential if it obviously contains business secrets or other Confidential Information

#### 9.3.2 Information not within the Scope of Confidential Information

Information in Certificates, CRLs and other status information in the Repository are not considered confidential.

#### 9.3.3 Responsibility to Protect Confidential Information

Siemens CA and respective RA shall require its employees or contractors to observe the obligations to keep Confidential Information confidential, subject to CP §9.3.1. Subjects shall comply with applicable portions of CP §9.3.1.

## 9.4 Privacy of Personal Information

Siemens CA, and respective RAs, shall protect "Personal Data" of Certificate Applicants under applicable law and, if applicable, the "Binding Corporate Rules (BCR) for Siemens Group Companies and Other Adopting Companies for the Protection of Personal Data" with Circular No. 216 ("Binding Corporate Rules").

Siemens CA and respective RA shall comply or cause its trusted service providers to comply with requirements of applicable national data privacy protection law when processing Personal Data in the Certificate Application or Certificate, including the law of a Member State implementing the European Union Directive 95/46/EC on Protection of Individuals with regard to the Processing of Personal Data and on the Free Movement of such Data [EU95/46/EC].

Anonymous, pseudonymous or other otherwise non-personal Data in Certificate Applications, Certificates, CRL and other status information in the Repository is not deemed private within the PKI.

Siemens CA will use suitable organizational and technical information security measures to protect Personal Data of Certificate Applicants against misuse or accidental or unlawful destruction, loss or alteration and unauthorized disclosure or access.

Personal Data of a Certificate Applicant or Subject that is necessary for important public interest grounds or for the establishment, exercise or defense of legal claims may be transferred in accordance with applicable data privacy protection law. The party to whom such Personal Data are transferred shall be advised that the Personal Data transferred may be processed or used only for the purpose for which they were transferred.

Siemens CA will cause its trusted service providers to ensure that Personal Data is factually correct and – if necessary, up-to-date – and that appropriate measures are taken to assure that inaccurate or incomplete information is corrected or deleted and that Certificate Applicant's and Subject's right to information, rectification, erasure, blocking and objection are respected as provided under applicable data protection law or Corporate Guidelines.

## 9.5 Intellectual Property Rights

The allocation of Intellectual Property Rights (e.g., copyright, trademark) in this CP, Certificates, and Key Pairs among Siemens PKI Participants (other than Subjects and Relying Parties) is governed by the applicable agreements, which shall at all times prevail over this §9.5. For Subjects and Relying Parties, the allocation of Intellectual Property Rights is addressed in CP §9.5.1-9.5.4 below.

### 9.5.1 Intellectual Property Rights in Certificates and Revocation Information

Siemens AG retains all Intellectual Property Rights in and to the Certificates and Revocation Information issued by Siemens Root CA and corresponding Issuing CAs. Siemens AG grants permission to reproduce and distribute Certificates on a nonexclusive royalty-free basis in the Repository or otherwise, provided that the Certificates are reproduced in full, unless use of Certificates is otherwise subject to an applicable agreement. Siemens AG may grant permission to use Revocation Information to perform Relying Party functions in an applicable agreement, e.g., by checking CRL(s).

### 9.5.2 Intellectual Property Rights in CP

Siemens AG retains all Intellectual Property Rights in and to this CP and related basic Siemens PKI documents.

### 9.5.3 Intellectual Property Rights in Names

Certificate Applicant retains all rights it has (if any) in any trademark or trade name contained in any Certificate Application and "Subject Name" within any Certificate issued to such Certificate Applicant as Subject. Siemens CA is not responsible for resolving disputes among competing claimants to the Intellectual Property Rights in or to such names.

### 9.5.4 Property rights of Certificate Owners

Any information gained with the help of a CA's Certificates remains the property of the respective Certificate Owner.

## 9.6 Representations and Warranties

### 9.6.1 CA representations and warranties

#### 9.6.1.1 Limited warranty

Siemens AG provides the following limited warranty to the Certificate Beneficiaries at the time of Certificate issuance: (a) it

issued the Certificate substantially in compliance with this CPS; b) the information contained within the Certificate accurately reflects the information provided to Siemens AG by the Applicant in all material respects; and (c) it has taken reasonable steps to verify that the information within the Certificate is accurate. The steps Siemens AG takes to verify the information contained in a Certificate are set forth in this CPS.

#### 9.6.1.2 CABF Warranties and Obligations

Domain-validated and organization-validated SSL Certificates conform to the CA/Browser Forum ( "CABF" ) Baseline Requirements for the Issuance and Management of Publicly-Trusted Certificates. By issuing such a Certificate, Siemens AG represents and warrants to the Certificate Beneficiaries that, during the period when the Certificate is valid, Siemens AG has complied with this Section and its CPS in issuing and managing the Certificate.

The Certificate warranties to Certificate Beneficiaries are as follows:

1. Right to Use Domain Name or IP Address: That, at the time of issuance, Siemens AG (i) implemented a procedure for verifying that the Applicant either had the right to use, or had control of, the domain name(s) and IP address(es) listed in the Certificate's subject field and subjectAltName extension (or, only in the case of domain names, was delegated such right or control by someone who had such right to use or control); (ii) followed the procedure when issuing the Certificate; and (iii) accurately described the procedure in this CPS;
2. Authorization for Certificate: That, at the time of issuance, Siemens AG (i) implemented a procedure for verifying that the Subject authorized the issuance of the Certificate and that the Applicant is authorized to request the Certificate on behalf of the Subject; (ii) followed the procedure when issuing the Certificate; and (iii) accurately described the procedure in this CPS;
3. Accuracy of Information: That, at the time of issuance, Siemens AG (i) implemented a procedure for verifying the accuracy of all of the information contained in the Certificate (with the exception of the subject:organizationalUnitName attribute); (ii) followed the procedure when issuing the Certificate; and (iii) accurately described the procedure in this CPS;
4. No Misleading Information: That, at the time of issuance, Siemens AG (i) implemented a procedure for reducing the likelihood that the information contained in the Certificate's subject: organizationalUnitName attribute would be misleading; (ii) followed the procedure when issuing the Certificate; and (iii) accurately described the procedure in this CPS;
5. Identity of Applicant: That, if the Certificate contains Subject identity information, Siemens AG (i) implemented a procedure to verify the identity of the Applicant in accordance with Sections 3.1.1.1 and 3.2.2.1; (ii) followed the procedure when issuing the Certificate; and (iii) accurately described the procedure in this CPS;
6. Status: Siemens AG maintains a 24 x 7 publicly-accessible Repository with current information regarding the status (valid or revoked) of all unexpired Certificates; and
7. Revocation: Siemens AG will revoke the Certificate for any of the reasons specified in this CPS.

#### 9.6.2 RA representations and warranties

No further stipulation as there are no additional RAs except of the Siemens CA.

#### 9.6.3 Subscriber representations and warranties

As part of the Subscriber Agreement agreed to by all Subscribers, the following commitments and warranties are made for the express benefit of Siemens and all Relying Parties and Application Software Suppliers:

- Accuracy of Information: An obligation and warranty to provide accurate and complete information at all times to Siemens, both in the Certificate Request and as otherwise requested by Siemens in connection with the issuance of the Certificate(s) to be supplied by Siemens;
- Protection of Private Key: An obligation and warranty by the Subscriber or a subcontractor (e.g. hosting provider) to take all reasonable measures necessary to maintain sole control of, keep confidential, and properly protect at all times the Private Key that corresponds to the Public Key to be included in the requested Certificate(s) (and any associated access information or device such as a password or token);
- Acceptance of Certificate: An obligation and warranty that it will not install and use the Certificate(s) until it has reviewed and verified the accuracy of the data in each Certificate;
- Use of Certificate: An obligation and warranty to:
  - Server Certificates: install the Certificate only on the server accessible at the domain name listed on the Certificate,
  - Code Signing Certificates: not use the Certificate to digitally sign hostile code, spyware or other malicious software (or to disable antispyware and other protective measures or provide false or misleading descriptions of the signed code's functions or features), and to use the Certificate solely in compliance with all applicable laws, solely for authorised company business and solely in accordance with the Certificate Holder Agreement; and
  - Other Certificates: use the Certificate in accordance with all applicable laws, solely in accordance with the Certificate Holder Agreement and as may be reasonably used for its intended purpose.
- Reporting and Revocation Upon Compromise: An obligation and warranty to promptly cease using a Certificate and

its associated Private Key, and promptly request that Siemens revoke the Certificate, in the event that: (a) any information in the Certificate is or becomes incorrect or inaccurate, or (b) there is any actual or suspected misuse or compromise of the Certificate Holder's Private Key associated with the Public Key listed in the Certificate; and

- Termination of Use of Certificate: An obligation and warranty to promptly cease all use of the Private Key corresponding to the Public Key listed in a Certificate upon expiration or revocation of that Certificate.

Without limiting other Subscribers obligations stated in this CP/CPS, Subscribers are solely liable for any misrepresentations they make in Certificates to third parties that reasonably rely on the representations contained therein.

Upon accepting a Certificate the Subscriber represents to Siemens and to Relying Parties that at the time of acceptance and until further notice:

- The Subscriber retains control of the Subscriber's private key, uses a trustworthy system, and takes reasonable precautions to prevent its loss, disclosure, modification, or unauthorised use and that no unauthorised person has ever had access to the Subscriber's private key.
- All representations made by the Subscriber to Siemens regarding the information contained in the Certificate are accurate and true to the best of the Subscriber's knowledge or to the extent that the Subscriber receives notice of such information, the Subscriber shall act promptly to notify Siemens of any material inaccuracies contained in the Certificate.
- The Certificate is used exclusively for authorised and legal purposes, consistent with this CP/CPS, and that the Subscriber will use the Certificate only in conjunction with the entity named in the organisation field of the Certificate.
- The Subscriber agrees with the terms and conditions of this CP/CPS and other agreements and policy statements of Siemens.

#### 9.6.4 Relying party representations and warranties

Relying Parties represent and warrant that:

- They will collect enough information about a Digital Certificate and its Corresponding Holder to make an informed decision as to the extent to which they can rely on the Digital Certificate.
- That they are solely responsible for making the decision to rely on a Digital Certificate.
- That they shall bear the legal consequences of any failure to perform Relying Party obligations under the terms of this CP/CPS and the Relying Party agreement.

## 9.7 Disclaimers of Warranties

Except as expressly otherwise provided in an applicable agreement or equivalent documentation provided in accordance with employment law and practice applicable to the respective Siemens PKI Participants, Siemens Root CA disclaims all representations, warranties (whether express or implied) and liability, except in cases of willful misconduct or gross negligence.

## 9.8 Limitations of Liability

Except as expressly otherwise provided in an applicable agreement or equivalent documentation provided in accordance with employment law and practice applicable to the respective Siemens PKI Participants, Siemens CA excludes the recovery from Siemens Root CA, Siemens Issuing CAs, its trusted service providers or respective RA or Repository for damages, punitive damages, loss of profits or revenue, loss of use or production to the highest extent permitted by applicable law, except in cases of willful misconduct or gross negligence.

## 9.9 Indemnities

Except as expressly otherwise provided in an applicable agreement or equivalent documentation provided in accordance with employment law and practice applicable to the respective Siemens PKI Participants, there is no obligation to make one PKI Participant whole for losses or damages incurred by that PKI Participant, which arise out of another PKI Participant's conduct with respect to third party claims, i.e., there is no indemnity.

## 9.10 Term and Termination

### 9.10.1 Term

The Term of this CP commences on effective date published in CP §1.2 and continues until terminated as provided in CP §9.10.2.

### 9.10.2 Termination

This CP terminates if the Validity Period of the Siemens Root CA Certificates or Siemens Issuing CA Certificates expire and are not renewed or if it is otherwise necessary to terminate operation for any reason.

Before Siemens CA terminates its services at least the following procedures shall be executed:

- Siemens CA shall inform the following of the termination: all subscribers and other entities with which Siemens CA has agreements or other form of established relations, among which relying parties and Siemens CA. In addition, this information shall be made available to other relying parties
- Siemens CA shall terminate all authorization of subcontractors to act on behalf of Siemens CA in the performance of any functions related to the process of issuing certificates
- Siemens CA shall perform necessary undertakings to transfer obligations for maintaining registration information, revocation status information and event log archives for their respective period of time as indicated to the subscriber and relying party, to a reliable party
- Siemens CA shall destroy, or withdraw from use, its private keys

### 9.10.3 Effect of Termination and Survival

Prior to termination, Siemens CA will make commercially reasonable efforts to prepare and implement a termination plan set forth in CP §5.8 to address the effects of termination. Where possible Siemens CA will make arrangements to transfer provision of trust services, including its public keys, for its existing customers to another CA.

## 9.11 Individual Notices and Communication with Participants

Individual notices and communication shall be performed via email except as otherwise set forth in the applicable agreement.

## 9.12 Amendments

### 9.12.1 Procedure for Amendment

In the case of CP amendments, change procedures may include:

- ❑ a notification mechanism to provide notice of proposed amendments to affected Siemens PKI Participants
- ❑ a comment period; a mechanism by which comments are received, reviewed and incorporated into the document and
- ❑ a mechanism by which amendments become final and effective

### 9.12.2 Notification Mechanism and Period

A modification or amendment of the CP/CPS leads to a new version of the CP/CPS.

The new version of the CP/CPS will be published after its release on the following website: <https://www.siemens.com/pki/>.

### 9.12.3 Circumstances under which OID must be changed

Changes, which will not materially reduce the assurance that the CP or its implementation provides and will be judged by the Policy Management Authority (CP §1.5) to have an insignificant effect on the acceptability of Certificates, do not require a change in the CP OID. Changes, which will materially change the acceptability of Certificates for specific purposes, may require corresponding changes to the CP OID.

## 9.13 Dispute Resolution Provisions

Any dispute or claim arising out of or relating to this CP, or the CPSs, or its subject matter shall be finally resolved as follows.

- ❑ For the *Siemens Community*, any dispute or claim arising out of or relating to this CP/CPS or its subject matter shall be finally resolved in accordance with any dispute resolution procedures of the Siemens Group, Region or Operating Company employing the Subject or of an applicable agreement.



- ❑ For the *Business Partner Community*, any dispute or claim arising out of or relating to this CP/CPS or its subject matter is to be finally resolved in accordance with the dispute resolution procedures in an applicable agreement between the Siemens entity and the Business Partner.

## 9.14 Governing Law

The substantive law applicable to this CP or its subject matter is as follows, excluding conflict of law rules.

- ❑ For the Siemens Community, this CP and its subject matter shall be governed by and interpreted in accordance with the laws of Germany for all PKI Participants.
- ❑ For the Business Partner Community, any matter related to this CP or its subject matter is to be governed by and interpreted in accordance with the laws agreed in an applicable agreement between the Siemens entity and the Business Partner, and if no such agreement is concluded, the laws of Germany.

## 9.15 Compliance with Applicable Law

The use of Siemens Certificates shall always comply with applicable law, especially regulation of export, import or use of encryption hardware, software or technology.

## 9.16 Miscellaneous Provisions

The so-called "boilerplate" provisions below, which apply to this CP or other Siemens PKI documents, will be addressed in the applicable agreements.

### 9.16.1 Entire Agreement

No further stipulation.

### 9.16.2 Assignment

No further stipulation.

### 9.16.3 Severability

No further stipulation.

### 9.16.4 Enforcement (attorneys' fees and waiver of rights)

No further stipulation.

### 9.16.5 Force Majeure

No further stipulation.

## 9.17 Other Provisions

### 9.17.1 Order of Precedence of CP

In the event of a conflict between the following documents, these documents shall prevail in the following order:

1. This CP
2. Root CA CPS
3. Documentation executed or expressly authorized by Siemens CA
4. Issuing CA CPS
5. Any other Siemens PKI policy, practices, procedure or plans documentation

## 10 References

- [CAB\_Forum] Baseline Requirements for the Issuance and Management of Publicly-Trusted Certificates; CA / Browser Forum; <http://www.cabforum.org>
- [ETSI TS 102042] Electronic Signatures and Infrastructures (ESI); Policy requirements for certification authorities issuing public key certificates (Feb. 2013)
- [ISO27001] Information technology - Security techniques - Information security management systems – Requirements (March 2015)
- [RFC3647] Internet X.509 Public Key Infrastructure: Certificate Policy and Certification Practices Framework, Network Working Group: S. Chokhani, W. Ford, R. Sabett, C. Merrill, S. Wu (November 2003).
- [RFC5280] Internet X.509 Public Key Infrastructure, Certificate and Certificate Revocation List (CRL) Profile, Network Working Group: R. Housley, W. Polk, W. Ford, D. Solo (May 2008)
- [TRUST\_SITE] Sichere Infrastrukturen für IT-Systeme, Trusted Site Infrastructure, TÜViT, 2016

## Annex A: Acronyms and Definitions

### A.1 Definitions

Business Partner	Persons or legal entities not belonging to Siemens but having a contractual relationship to Siemens. Examples are external consultants, sub-contractors or components suppliers.
CA-certificate	Certificate for a Certification Authority's public key
Certificate Policy (CP)	Compare section 1.1
Certification Authority (CA)	Authority, that is entitled to certify public keys; compare chapter 1.3.1.
Cross-certificate	Certificate used to affirm a trusted relationship between two CAs
Directory Service	PKI-service for online access to certificates and CRLs; commonly realized through the Light Weight Directory Access Protocol (LDAP)
Distinguished Name	Sequence of data-fields describing the CA issuer and/or the subject uniquely. The format of a Distinguished Name is defined in the [X.501] standard.
EE-certificate	See "End-Entity-certificate"
End-Entity	Equivalent to Subject; the identity of the End-Entity is connected to the certificate and the related key-pair. See also chapter 1.3.3.
End-entity-certificate	Certificate that must not be used for certifying and issuing CRLs or other certificates.
End-User-certificate	Certificate that may not be used to certify and issue other certificates or CRLs
Function Group	A function group represents a non-personal function, e.g. mailbox with a special purpose, team mailbox, service desk. More than one person can have access to a function group.
Policy Management Authority	A body of Siemens AG that is responsible for setting, implementing and administering policy decisions regarding this CP and related documents and agreements in the Siemens PKI
Registration Authority (RA)	PKI-incorporated facility for participant-authentication. See also chapter 1.3.2.
Relying parties	Individual or legal entity that uses certificates; see also chapter 1.3.5.
Secure Device	A component (such as a smart card) that substantiated to protect the private key stored in that device. All cryptographic operations using the private key are performed inside this secure device.
Siemens Certification Authority	Siemens internal organization that issues and manages certificates. This organization operates the Siemens Root CAs as well as the Siemens Issuing CAs.
Siemens Community	Persons that belong to Siemens and can request a Siemens certificate. Examples are employees or administrators.
Siemens Issuing CA	Technical components (hardware and software) that sign user certificates and related information such as revocation lists or OCSP signer certificates.
Siemens Root CA	Technical components (hardware and software) that sign certificates of Siemens Issuing CAs and related information such as revocation lists or OCSP signer certificates.
Smart Card	Integrated circuit card including a micro-processor that can be used for the generation of digital signatures and for other PKI-applications
Subject	End-Entity that uses the private End-Entity-Key (EE-key). The End-Entity may differ from the subscriber.

## Certificate Policy

Subscriber	Subscriber for all certificates issued by the Siemens PKI is Siemens as legal entity. During the lifetime of the certificate Siemens delegates rights to dedicated persons or functions. E.g. when the employee requests an EE certificate, Siemens has delegated the right to act as subscriber to this employee. The same holds for business partner certificates. In this case Siemens delegates the right to the business partner to requests a certificate. See also chapter 1.3.3.
Token	Transport-medium for certificates and keys
Trusted Operator	Siemens CA has the overall responsibility of issuing Certificates to Subjects and managing and revoking Certificates. Siemens CA may delegate part or all of these functions in exercising its overall responsibility to RAs or to other internal Service Providers of Siemens, which are called Trusted Operators

## A.2 Abbreviations

BRG	Baseline Requirements Guidelines
CA	Certification Authority
CAB	CA Browser Forum
CISO	Chief Information Security Officer
CN	Common Name
CP	Certificate Policy
CPS	Certification Practice Statement
CRL	Certificate Revocation List
DN	Distinguished Name
DVCP	Domain Validated Certificate Policy
EE	End entity
FG	Function Group
FIPS	Federal Information Processing Standard
FQDN	Fully qualified domain name
HSM	Hardware Security Module
ISO	International Organization for Standardization
ISMS	Information Security Management System
LCP	Lightweight Certificate Policy
LDAP	Lightweight Directory Access Protocol
NetSec-CAB	Network Security Requirements- CA/Browser Forum
NCP	Normalized Certificate Policy
NCP+	Normalized Certificate Policy requiring a secure user device
OCSP	Online Certificate Status Protocol
OID	Object Identifier
OVCP	Organizational Validation Certificate Policy
PIN	Personal Identification Number
PKI	Public Key Infrastructure
PMA	Policy Management Authority
PUK	Personal Unblocking Key
RA	Registration Authority
RFC	Request for Comment
PSE	Personal Security Environment
SSCD	Secure Signature Creation Device
SUD	Secure User Device
URL	Uniform Resource Locator
UTF8	Unicode Transformation Format-8 Policy Management