

*Generic/Project Ref and Name: MRX DERBY: CORONA VIRUS

Hazard Number	Task / Activity	Persons exposed	UNCONTROLLED					CONTROLLED					Risk Owner	Dept
			Hazard	Effect	L	S	R	Description of controls mitigating the risk.	L	S	R			
1	Travel to and from MRX Derby – own transport	Production Staff.	Contagion from Persons who have Corona Virus.	Dependant on individual – asymptomatic to hospital admission.	2	3	6	At risk personnel advised to self-isolate for 12 weeks in line with Government guidance. Personnel showing symptoms of corona virus instructed to self-isolate in line with Public Health England (PHE) and Government guidance. Washing of hands prior to and after travel in line with Hygiene Toolbox Talk. Where possible travel by foot or on a bicycle, where this is not possible travel alone in personal single occupant use vehicle. All personnel advised to follow PHE and Government guidance on social distancing, hygiene, touching face etc.	1	3	3	Plant Manager	n/a	
2	Travel to and from MRX Derby – Public transport	Production Staff.	Contagion from Persons who have Corona Virus.	Dependant on individual – asymptomatic to hospital admission.	3	3	9	Washing of hands prior to and after travel in line with Hygiene Toolbox Talk. Where using public transport, maintain maximum social distancing, preferable ≥ 2M. All personnel advised to follow PHE and Government guidance on social distancing, hygiene, touching face etc. Where social distancing cannot be guaranteed wear a face covering.	1	3	3	Plant Manager	n/a	

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3	Breaks from work including Lunch break.	Production Staff.	Contagion from Persons who have Corona Virus.	Dependant on individual – asymptomatic to hospital admission.	2	3	6	Washing of hands prior to and after eating, drinking and smoking in line with Hygiene Toolbox Talk. Provision of hand sanitisers, disposable gloves and sanitiser wipes in communal areas and work benches. Daily cleaning of communal kitchen facilities by SRE Facilities Management (Apleona). Provision of hand washing facilities, sanitiser wipes and alcohol rub in kitchens. All personnel advised to follow PHE and Government guidance on social distancing especially taking breaks outside of MRX Units, hygiene, touching face etc. Staggered breaks and distancing during break times.	1	3	3	Plant Manager	n/a	

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4	Interaction with Visitors to site and members of the public.	Production Staff. Visitors	Contagion from Persons who have Corona Virus.	Dependant on individual – asymptomatic to hospital admission.	3	3	9	No persons to access site building unless they are critical to the continued function of the site. No visitor permitted onto site unless by prior appointment and approval by In Country Manager. Visitor essential to running of the facility to be instructed by person hosting to maintain social distancing of ≥ 2M. All MRX personnel on site to be advised when visitors are on site and to follow PHE and Government guidance on social distancing ≥ 2M. Doors to be kept closed to prevent Public from accessing units, staff accessing or moving between units to maintain social distancing of ≥ 2M.	1	3	3	Plant Manager	n/a

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5	Interaction with other members of MRX Staff.	Production Staff.	Contagion from Persons who have Corona Virus.	Dependant on individual – asymptomatic to hospital admission.	2	3	6	In line with Siemens Mobility guidance, MRX Staff advised that where it is possible to Work From Home (WFH) that they are to do so. All MRX personnel attending site advised to follow PHE and Government guidance on social distancing ≥ 2M from other Staff members. Office occupancy reduced to ensure staff are not working <2M distance. In multiple occupancy offices, staff site attendance scheduled in advance to avoid working <2M. Unscheduled attendance to be agreed with Plant Manager prior to attending site. Where tasks cannot be conducted while maintaining ≥ 2M social distancing, Staff instructed to escalate to Production Supervisor / HSE (using Notify if applicable) follow designated RLS Safe System of Work for working <2M. Floor markings giving 2M distancing. One way system in production area to avoid unnecessary contact. Partitions where walkways can result in distancing of <2M. Specific entrances mandated for staff entering the production building to minimise contact. Staff instructed that if at any point they feel they cannot keep the safe 2M distance then please to stop and escalate.	1	3	3	Plant Manager	n/a	

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6	Interaction with other Contract Cleaning Staff.	Production Staff. Contract Cleaners	Contagion from Persons who have Corona Virus.	Dependant on individual – asymptomatic to hospital admission.	3	3	9	All MRX personnel and cleaning staff attending MRX Derby site advised to follow PHE and Government guidance on social distancing ≥ 2M from each other. Washing of hands prior to and after entering Communal areas where cleaning has taken place in line with Hygiene Toolbox Talk.	1	3	3	Plant Manager	n/a
7	Manual Handling involving 2 or more persons.	Production Staff.	Contagion from Persons who have Corona Virus.	Dependant on individual – asymptomatic to hospital admission.	2	3	6	Staff advised that where manual handling involves 2 or more persons, and ≥ 2M social distancing cannot be maintained, they are to stop work and escalate to Production Supervisor / HSE (using [REDACTED] if applicable) so that a Safe System of Work can be devised.	1	3	3	Plant Manager	n/a
8	Work at Height requiring 2 persons such as footing of access equipment.	Production Staff.	Contagion from Persons who have Corona Virus.	Dependant on individual – asymptomatic to hospital admission.	3	3	9	Staff advised that where work at height involves 2 persons, and ≥ 2M social distancing cannot be maintained, they are to stop work and escalate to Production Supervisor / HSE (using [REDACTED] if applicable) so that a Safe System of Work can be devised.	1	3	3	Plant Manager	n/a
9	Supervision of staff	Production Staff.	Insufficient provision of Supervisory staff on site due to absence.	Injury resulting from working unsupervised.	2	2	4	Specified minimum working arrangements for Supervision. Staff instructed that work is to halt should there be insufficient Supervisory staff on site.	1	2	2	Plant Manager	n/a

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10	Giving First Aid Provision	Production Staff.	Contagion from Persons who have Corona Virus.	Dependant on individual – asymptomatic to hospital admission.	3	3	9	First Aiders advised not to personally administer aid at <2M. To give visual triage of IP and if appropriate and practical to advise IP on how to administer first aid themselves. Where not possible to direct IP to go to A&E, or be taken to A&E. In instances of major injury, call an ambulance, and following RLS Guidance on working <2M, wearing correct PPE to administer first aid until ambulance arrives.	1	2	2	Plant Manager	n/a	

PE CODE						
O OPERATIONAL	C CLEANING	M MAINTENANCE	I INSTALLATION	T TRANSPORT & DELIVERY	A ADMIN	E EXTERNAL VISITOR CONTRACTOR ETC.

Photographs to be used if applicable

FURTHER ACTION REQUIRED		
HAZ No	Requirement	Target date
6	Evidence of training for cleaning staff attending MRX Derby: personal hygiene, cleaning methods used.	01/06/20

RESPONSIBILITIES		
Risk Assessor: HSEW Advisor	Name: [REDACTED]	Signature:
Responsible Manager: Plant Manager	Name: [REDACTED]	Signature:
	Risk Assessment Date: 27/03/20	Proposed Review Date: 03/04/20

2 nd Review		
Reviewing Risk Assessor: HSEW Advisor	Name: [REDACTED]	Signature:
Reviewing Responsible Manager: Plant Manager	Name: [REDACTED]	Signature:
	Risk Assessment Date: 01/06/2020	Proposed Next Review Date: 30/07/2020