

*Generic/Project Ref and Name: COVID-19 – Class 707 Wimbledon

Hazard Number	Task / Activity	Persons exposed	UNCONTROLLED					CONTROLLED					Risk Owner	Dept
			Risks	Effect	L	S	R	Description of controls mitigating the risk.	L	S	R			
1	All activities.	RS Staff	Spread of Coronavirus from poor awareness of Siemens SOP	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	3	3	9	<p>Follow Government guidelines</p> <p>All staff sponsor to be issued with clear instructions on all safety.</p> <p>Issue COVID-19 requirements to all staff</p> <p>Proof of acceptance and understanding to be provided</p> <p>All staff to have a briefing prior to commencing work.</p>	2	3	6	SM		
2	All activities	RS Staff	Spread of Coronavirus from person who are unaware of Siemens SOP and no control; over supplier and subcontractors	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	3	3	9	<p>If any individual is already self-isolating in accordance with the Government guidelines, they are not to turn up:</p> <ul style="list-style-type: none">Siemens management to check registerAgencies to confirm all attending are fit for duty and no signs of illnessSub-Contractors to confirm to site manager	1	3	3	SM		

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3	All activities	RS Staff	Spread of Coronavirus due to lack of suitable hand washing facilities and materials causing;	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	3	3	9	Hot water and soap to be available at all locations to allow operatives to wash hands as frequently as possible for 20 seconds. Apply personal hand sanitiser as frequently as possible. Stay 2m away from other people where possible	1	3	3	SM		
4	All activities.	RS Staff	Reputational damage to the business due to bad press. The public may question why the business is not; <ul style="list-style-type: none">Adhering to Government guidelinesUsing vital PPE supplies when the NHS is struggling to attain them		3	4	12	Adhere to the control measures in this document. Avoid speaking to the press. Avoid travelling in PPE. Use non medical grade PPE	2	3	6	SM		

Risk Assessment No:

MOBILITY ROLLING STOCK- RISK ASSESSMENT TABLE

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5	All activities	RS Staff	Damage to mental health of employees due to; <ul style="list-style-type: none">Concern about contracting the virus through work activitiesPassing on the virus to family members		3	3	9	Adhere to the control measures in this document. Adequate supervision and monitoring of site activities to provide reassurance on additional controls Utilise Four Steps to Zero Harm procedure, stop work and report concerns to supervisor / manager. Regular update team meetings.	2	3	6	SM	

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6	Site Access	RS Staff & Visitors	Accessing the depot / site and signing in leading to spread of coronavirus	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	3	3	9	<p>Separate door to access and egress.</p> <p>All staff to keep a minimum of 2m away using authorised walking routes.</p> <p>Markers installed within authorised walking route to identity 2m separation.</p> <p>All doors to be jarred open to prevent touching unless a fire door.</p> <p>Hand sanitiser to be applied or wear gloves when opening or closes depot/site access gates or doors</p> <p>Staff should be issued enough nitrile gloves and required masks for the shift activities.</p> <p>Staff to wash hands (where available) on arrival at site</p> <p>Hand Sanitiser to be available at signing in points, entry to rooms and all desks.</p> <p>Personal issue hand sanitiser</p>	1	3	3	SM		

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7	Welfare facilities	All staff	Use of welfare facilities – messing Spread of Coronavirus causing;	<ul style="list-style-type: none"> Mild Illness Severe illness Fatality 	3	3	9	<p>Cleaners to clean all messing facilities prior to each working shift and every 4 hours thereafter:</p> <ul style="list-style-type: none"> Using disposable cloth, first clean hard surfaces and warm soapy water Then disinfect these surfaces with the cleaning products paying particular attention to frequently touched areas Wear disposable or washing up gloves and aprons. Double bag, then stored securely for 72 hours then thrown away in the regular waste stream <p>Break times to be staggered to reduce congestion and contact at all times.</p> <p>Hand cleaning facilities or hand sanitizer to be used prior to entering and leaving all messing facilities.</p> <p>Workers should sit 2m apart from each other whilst eating and avoid all contact.</p> <p>Tables should be cleaned between each use.</p> <p>All rubbish should be put straight in the bin and not left for someone else to clear up.</p> <p>All areas used for eating must be thoroughly cleaned at the end of each break and shift, including chairs, door handles, vending machines and payment devices</p>	2	3	6	SWR	

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8	Welfare facilities	All staff	Use of welfare facilities – toilets	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	4	3	12	<p>Cleaners to clean all welfare facilities prior to each working shift and every 4 hours thereafter:</p> <ul style="list-style-type: none">Using disposable cloth, first clean hard surfaces and warm soapy waterThen disinfect these surfaces with the cleaning products paying particular attention to frequently touched areasWear disposable or washing up gloves and aprons. Double bag, then stored securely for 72 hours then thrown away in the regular waste stream <p>Restrict the number of people using toilet facilities at any one time</p> <p>Wash hands before and after using the facilities.</p> <p>Enhance the cleaning regimes for toilet facilities particularly door handles, locks and the toilet flush.</p> <p>Portable toilets should be avoided wherever possible, but where in use these should be cleaned and emptied more frequently.</p> <p>Provide suitable and sufficient rubbish bins for hand towels and nitrile gloves with regular removal and disposal.</p>	3	3	9	SWR	

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9	Briefings	All Staff	Before work briefings in the depot, spread of coronavirus	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	3	3	9	<p>All operatives to be sat at least 2m apart within the depot.</p> <p>All operatives to be always stood 2m apart outside of the depot.</p> <p>Use personal pen for signing sheets.</p> <p>If possible issues start of shift briefings via Zero harm tool on tough books and have staff acknowledge briefings</p>	1	3	3	SM		
10	Tools and equipment.	All staff	Handling tools and equipment, spread of coronavirus	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	3	3	9	<p>All equipment to be thoroughly cleaned prior and after use including shift change over.</p> <p>Shared tools to be wiped down with bacterial wipes before use.</p> <p>Sanitise / wash hands.</p> <p>Avoid hand to face / mouth / nose / eyes touching.</p>	1	3	3	SM		

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11	Tasks that require two or more operatives to be within 2m of each other.	All staff	Working in close proximity causing spread of coronavirus	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	4	3	12	<ul style="list-style-type: none">Surgical medical grade masks are to be supplied by SWR, worn by all operatives within 2mNitrile gloves to be worn over (or in lieu of) safety gloves. Where this is not possible due to the nature of the task, they should be wiped/cleaned with bacterial wipes following useDoor handles, locks and working station to be wiped before and after touching use if possible, otherwise comprehensive hand hygiene must be practicedCarry hand sanitiser and always sanitise before any hand to face / mouth / nose / eyes contact is madeCarry tissues for coughs / sneezes and ensure readily available All face masks, nitrile gloves and wipes to be doubled bagged, stored securely for 72 hours then thrown away in the regular waste stream.	3	3	9	SM		

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12	Operatives feeling unwell/showing signs of COVID-19 prior/during works	All staff	Spread of coronavirus	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	5	3	15	<p>Report all symptoms immediately to their lead/supervisor/manager.</p> <p>Maintaining minimum 2m (360 degrees) separation the operative to be removed from the site and project to self-isolate ensuring they contact NHS 111 and follow isolation guidelines.</p>	1	3	3	SM		
13	Minor Injury requiring first aid	All staff	Spread of coronavirus	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	3	3	9	<p>IP to self-treat with first aider present and remaining 2m away always.</p> <p>First Aid kit to be wiped down with bacterial wipes and passed to IP.</p> <p>First Aider to wear surgical gloves and face mask.</p> <p>All first aid equipment used to be wiped down with bacterial wipes.</p>	2	3	6	SM		

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14	Major injury requiring first aid	All staff	Spread of coronavirus	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	4	3	12	<p>First Aider to wear surgical gloves and face mask.</p> <p>All first aid equipment used to be wiped down with bacterial wipes.</p> <p>Additional response measures to be planned if delays are anticipated with emergency services due to pressure from Coronavirus.</p> <p>Treatment of a major injury to prevent serious debilitation or death is to be prioritised other the potential of catching COVID-19</p>	3	3	9	SM		
15	Disposal of single use PPE and antibacterial wipes.	All staff	Spread of coronavirus	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	3	3	9	Used disposable PPE should be removed double bagged, stored securely for 72 hours then thrown away in the regular waste stream.	1	1	3	SM		

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16	Disposal of Air conditioning filters	Maintenance staff	Spread of coronavirus	<ul style="list-style-type: none">Mild IllnessSevere illnessFatality	4	3	12	Used filters should be removed double bagged, stored securely for 72 hours then thrown away in the regular waste stream. To have some time gap between end of service and maintenance to account for the viral viability timeframe FFP2 or surgical masks are to be supplied, worn by all operatives within 2m Nitrile gloves to be worn over (or in lieu of) safety gloves. Where this is not possible due to the nature of the task, they should be wiped/cleaned with bacterial wipes following use	3	3	9	SM		

PE CODE						
O OPERATIONAL	C CLEANING	M MAINTENANCE	I INSTALLATION	T TRANSPORT & DELIVERY	A ADMIN	E EXTERNAL VISITOR CONTRACTOR ETC.

Photographs to be used if applicable

FURTHER ACTION REQUIRED			
HAZ No	Requirement	Action by	Target date

Risk Assessment No:

MOBILITY ROLLING STOCK- RISK ASSESSMENT TABLE

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RESPONSIBILITIES		
Risk Assessor	Name: [REDACTED]	Signature:
Responsible Manager:	Name: [REDACTED]	Signature:
	Risk Assessment Date: 3/6/2020	Proposed Review Date: 1/9/2020

1 ST Review		
Reviewing Risk Assessor:	Name:	Signature:
Reviewing Responsible Manager:	Name:	Signature:
	Risk Assessment Date:	Proposed Next Review Date: