

Task: Social Distancing - Working during Covid-19 Pandemic					Completed by: HSQE&IS							
Location:					Reviewed		See BMS					
					Next Review		See BMS					
Describe the hazard and explain how it might cause harm	Who/what would be at risk	Likelihood x Severity = Risk Factor / Rating			Control Measures				Likelihood x Severity = Risk Factor / Rating			
		L	S	RF					RR	L	S	RF

This risk assessment does not apply where there is a need to self-isolate. For self-isolating guidance refer to the gov.uk/coronavirus support pages.

Health & Safety														
Working externally during the COVID 19 outbreak - General	Employees					3	4	12	Medium	Line management to share communications (Gov't guidelines & Siemens Mobility Limited) to all operatives to keep them informed with current information as and when changes occur - enables all parties to assess their ability to continue depending on personal situation and health concerns. Local Covid-019 guidance from principle contractors / customers will be reviewed, and where these exceed our requirements, ITS will comply with them. However, where it is considered that controls in ITS RAMS for Covid-019 exceed local guidance, we will follow those. Operatives must travel in their own vehicles to site. No sharing of vehicles is allowed. Enhanced Personal risk assessment to be made before undertaking any task. Ensure possession of a charged mobile phone at all times. Work within technical & physical capabilities. Any Covid-19 Virus symptoms to be communicated to line manager immediately. Ensure 2 metre social distancing is maintained at all times with other workers or visitors to site. Use Nitrile gloves, hand sanitiser / washing hands whenever possible. If hand sanitiser / washing hands is not available / possible, then Nitrile gloves should be worn at all times and changed regularly, however, always sanitise or wash hands before eating, drinking or smoking. Where there are Welfare facilities on site, these must be regularly cleaned using suitable sanitising products. If in doubt, STOP work and speak to line manager for clarification.	1	4	4	Low
Spares handling / Equipment Contamination	Employees, Contractors					3	4	12	Medium	Equipment delivered to depot should be broken down and put in to stock while wearing Nitrile gloves, the gloves disposed of after the task and hands washed. Controlled delivery to agreed drop off points - e.g. conveniently located controllers in area. Use Nitrile gloves as minimum on site at all times and dispose both regularly and appropriately. Sanitise / Wash hands thoroughly before eating, drinking or smoking. Equipment and materials removed from site that were accessible by members of the public and requiring repair to be quarantined for 72 Hrs and held in appropriate area clearly marked when 'safe' to handle	1	4	4	Low
Public	Employees, Public, Contractors					3	4	12	Medium	TM Plans must take into account 2m social distancing measures in their design and capture this consideration on the plan. Pedestrian control information should also be highlighted in the TM Plan where the footway is not wide enough to allow for 2M distancing. TM plans with pedestrian control measures using the carriageway if required (with permits) etc will be created and discussed in the induction process. Define work area with barriers and 'keep your 2m distance' signs displayed at all times. If approached by MoP politely ensure 2M zone is maintained. Record enhanced risks to indicate the assessment for the level of 'Foot fall'. If volumes are high, defer attendance to 'off peak' or more suitable hours.	1	4	4	Low
Purchasing Fuel	Employees					2	4	8	Medium	Pay at pump filling stations to be used when possible. Use disposable gloves when handling the pump. Kiosk purchases only as a last resort - Consumables i.e. Oil / Screen wash by local arrangement. Sanitise / Wash hands after process ASAP. If in doubt, STOP work and speak to line manager for clarification.	1	4	4	Low
Contamination on returning home	Employees					3	4	12	Medium	Laptops and Phones should be cleaned with anti-bacterial wipes / Sanitiser. Operatives to Hand Sanitise if possible before entry to the home, if not - then wear a new clean pair of nitrile gloves and immediately proceed to area to wash hands thoroughly, disposing of gloves as required. PPE should only be taken into the house to be laundered, work wear should be removed as soon as possible after entering the house; placed in a bag or safe storage area	1	4	4	Low
Contact with other contractors / staff whilst on site	Employees					3	4	12	Medium	Should other Staff / Contractor / Customer be on site, ensure social distancing of 2 Metres is maintained and keep interaction to an absolute minimum	1	4	4	Low
Vehicles	Employees					3	4	12	Medium	Anti-Bacterial Solution / Sanitise the Steering Wheel / Dash / gearstick / door handles and similar points of regular contact	1	4	4	Low
Bio Hazards (Covid-19)	Employees, Public, Contractors					3	4	12	Medium	Operative should wear hand protection (anti-cut / Nitrile gloves), and avoid touching your face. When using anti-cut, ensure they are sterilised with an antibacterial wipe before removing them. Use antibacterial wipes to clean items such as push buttons if they are to be worked on, to minimise risk of exposure to Covid-19. Carry suitable refuse bags to place removed items from site into for suitable disposal. If the item requires repair and was accessible by members of the public, ensure that it is quarantined for 72 hours before arranging for them to be labelled / returned for repair as required.	1	4	4	Low
Close Contact Administering First Aid	Employees					2	4	12	Medium	If you are required to do first aid on a conscious person and if trained and competent to do so then the controls identified in risk assessment COV 019 b Close Proximity Working should be followed. If you are required to do first aid on an unconscious person follow the controls listed in the risk assessment COV 019 b and the guidance issued by St John Ambulance which advises: 1. If someone is unconscious and not breathing normally, do not put your face near theirs. 2. Call for an ambulance. 3. Use a towel or piece of clothing and lay it over the mouth and nose, 4. Do not do mouth to mouth. 5. Start chest compressions to tempo of "Staying Alive". 6. Use a Public Access Defibrillator if available.	1	4	4	Low

Risk Assessment ID

COV019

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Employee Ill health or Injury (COVID19 social distancing)	Employees	4	4	16	High	If employee requires to be taken to hospital ascertain most appropriate response, do you need to contact emergency service (this should have been done immediately if CPR is being administered). If operative will be taken in company vehicle refer to Close Proximity Working Risk Assessment, all appropriate control measure should be put in place. It may however not be possible for IP or sick operative to wear a face mask as this could restrict breathing (could a visor be worn?) or they are being sick. If this is the case, the driver must take necessary precautions to maintain own safety as well as the safety of IP / Sick colleague.	2	4	8	Medium
Environment - N/A										
Quality - N/A										