

SIEMENS

Ingenuity for life

Occupational Health and Safety Requirements for External Companies

AnnexA to the SF-Standard
Deutschland „Fremdfirmen“

This Annex A is attached to the contract between the customer and contractor and may be passed on to the External Companies as part of the contractual relationship.

The occupational health and safety regulations of law and the employer's liability insurance associations and the corresponding contractually specified requirements must be fulfilled without exception. The applicable plant, location, or construction site regulations may include other location-specific specifications that must be fulfilled. The contractor must contact the customer for information on these other specifications before the commencement of work.

The accident prevention regulations apply equally to employees of foreign companies whose employees do not belong to an employer's liability insurance association in Germany. Infringers may be immediately dismissed from the plant / location / construction site by the customer.

Accident reports must be submitted to the employer's liability insurance association of the contractor.

The contractor is obligated to immediately report property damage, environmental damage, and personal injuries to the customer. All required parties must be involved in the cause analysis and provide all necessary and permissible information for the report.

All minimum requirements listed in the following must be implemented before the commencement of work and coordinated with the customer, construction and project manager (always referred to hereinafter as the "customer") or the coordinator on an order-specific and/or location-specific basis. The contractor must contact the coordinator before the commencement of work. If the coordinator has not yet been designated, the contractor must contact the department of the customer that placed the order.

1. Safety regulations

- Entry to plant sections / construction sites in which no work is to be performed under the terms and conditions of the order is prohibited. Entry restrictions imposed by the control or monitoring departments at the work site must be observed.
- A project / order-specific hazard assessment of the construction site / work site must be performed and documented. Deployed employees are to be instructed on the basis of this hazard assessment. Proof of authorization (e.g. security pass) and certifications of provided instruction must be presented upon request.
- The required personal protective equipment (e.g. head and foot protection, PPE to prevent falls) must be worn during work. In addition, written permission of the customer or coordinator to perform work in hazardous areas (e.g. hot work, work at heights, work in confined spaces, work in areas subject to explosion hazards) must be obtained before the commencement of work.
- Hazardous substances and flammable materials may only be used as intended and may only be brought in and stored in coordination with the customer or coordinator.
- The handling of carcinogenic and toxic hazardous materials (e.g. asbestos, AMF) may only be done by appropriately qualified companies.
- Implements, machines, and tools must fulfill the German Regulation "Betriebssicherheitsverordnung", must be in good working condition, and must be used in accordance with their intended purpose. Tested equipment must be labeled as such (e.g. inspection sticker).

- Ladders, scaffolds, etc. must be in good working condition and must be used in accordance with their intended purpose. Scaffolds must be permitted (e.g. release note) and suitable fall prevention devices must be provided.
- Crane systems, industrial trucks, lifting platforms, and similar equipment may only be used by trained employees who are authorized to operate them.
- On construction and installation sites, the direct connection of electrical equipment to plug connectors of a building installation is not permitted without the use of additional protection (e.g. portable residual current devices, PRCDs).
- Construction power distributors/ connection points with Type B or B+ residual current devices (RCDs) sensitive to universal current must be used.
- For work on electrical equipment, a work permit must be obtained from the customer (e.g. person in charge of the equipment, electrician) and the requirements of DIN VDE 0105-100 must be fulfilled without exception.
- Before commencing excavation work, the location of underground supply and drainage lines or similar equipment must be discussed with the customer and sounded to prevent any damage to them.
- Hazardous areas (e.g. pits and ditches) must be appropriately secured.
- Loan and rental of work equipment must be agreed in advance and the necessary safety precautions must be coordinated (e.g. as part of the briefing).

2. Administrative regulations

- Alcoholic beverages or other intoxicating substances may not be brought onto the construction site or plant premises or consumed during work.
- Fire department access routes must be kept clear. Parking in front of fire hydrants, entries, gates, or similar bottlenecks is not allowed. The obstruction of fire department and rescue service access routes is not permitted.
- Safety signs and information signs in the establishment, e.g. prohibition and command signs, warning signs, rescue and first aid signs, must be followed and may not be removed.
- The storage of building materials and supplies, the withdrawal of fresh water, electricity and natural gas, and the erection of temporary structures, construction site wagons, or containers require the prior consent of the customer.
- The external company must participate in any emergency drills