

Siemens AGT - Warwick: Facilitation of Work Experience

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It is essential to encourage work experience within the aftermarket engineering industry to both advertise our business and to identify key candidates for future employment. This is achieved by developing a students' understanding of the engineering and business environment by supporting the business through a range of work-based tasks and opportunities.

1.0 Document Purpose

The purpose of this document is to highlight to applicants;

- what is required upon request of the work experience placement
- Outline when they are likely to receive a response (based on the review dates below).
- How many placements we offer

2.0 Application Requirements

The business requires you to submit the confidentiality agreement and application form together. They should be submitted within an email outlining your interest in a Siemens, Warwick based work experience placement.

The details of work experience offered within Siemens is located in the website listed below:

Within this page is a sub-section for the Warwick office, whereby there is a brief description of the business and a location for applicants to find an application form, confidentiality agreement form and an email account of where to submit the documentation.

http://www.siemens.co.uk/education/en/work_experience.htm

3.0 Intake Reoccurrence

The intended intake for work experience will be one student every quarter, following the annual calendar year. This placement will be aimed at the following months based on typical educational holiday dates.

Based on these targets, applications will be reviewed when the application dates are received, within the first month of that quarter. This will be based on a first come first served basis, so it is encouraged that all applicants apply a few weeks before each quarter start date.

Quarter	Application review Start Date:	Application Review End Date:	Targeted Placement Month (Not limited)
01/01/ - to 31/03/ -	01/01/ -	31/01/ -	February
01/04/ - to 30/6/ -	01/04/ -	30/04/ -	June
01/07/ - to 30/09/ -	01/07/ -	31/07/ -	August
01/10/ - to 30/12/ -	18/09/ -	31/10/ -	October

Note: This limits our work experience placements to four students a year.

4.0 Reviewal Process

