

Guide for registration SITRAIN – Digital Industry Academy

This guide will help you to (new) register on the SITRAIN Germany website.

www.siemens.de/sitrain-personal

Registration / Login

If you want to **book a course** or get access to your **personal learning environment "myTraining"**, a registration is required.

If you already have an account for the new SITRAIN website, you can sign in by using your e-mail address and password.

If you have not registered yet, you can do it as described below.

Even if you had a login for SITRAIN, a new registration after change of SITRAIN website at October 1st 2017 is required once.

The following window is shown as soon as a login is necessary:

For Login please use the E-Mail Login below.		_
First time here?	For new registration	
You have to register first to book a course. If you like to register, please use our registration form.	please use the	
	registration form.	
Booking for Others / Booking contact		-
At this moment it is not possible to book courses for someone other than yourself via the portal. If you		-
contact, please contact your local Training Support Office.	When registration is	
	complete, sign in with e-	
	mail and password	
Entitlement E-Mail Login		_
My e-mail address		-
	Forgot password?	
	Here you can get a new	
My Entitlement e-mail password	one	
	one.	
Remember my e-mail address log in		
> Forgot e-mail password?		
P Help for Entitlement E-Mail Login		

Choose registration form to enter your data.



A new window is shown where you can enter first name, last name, e-mail address and your country.

Please fill in y	your user details:		
		> Allowed characters	Please fill in required
Last Name:"	Doe		fields.
First Name:"	Jane		
Email:"	jane.doe@domain.com		Show and accept privacy
Country:*	Germany		policy.
I agree to th	e Privacy Policy > show Privacy Policy		
Cancel		register	

After you accepted privacy policy you can continue by using the "register" button.

When you entered your data completely, the following message is shown and you will receive an e-mail with an activation code to confirm your e-mail address.

> Home	
User Registration	
Your account has been created successfully.	Please confirm your e-
Welcome Jane Doe	mail address within 24
You will shortly receive an email with an activation code which is valid for a maximum duration of 24 hours.	nours.
The email was sent to: mia.mustermann@domain.com	
Please ensure to activate your account before this activation code expires.	

Please check your mailbox for an appropriate message. Usually you will receive it within a few minutes.

If you haven't received an e-mail after 15 minutes, please ensure you used a valid e-mail address for registration and check your spam folder.



The message contains a link to confirm your e-mail address.

Please activate your SITRAIN self registration request	09/22/2017	
Dear Jane Doe, o activate your account at Siemens, please click on the activation link. ou will be asked to set an password after the link has opened. Please store the password securely, because you need this password to logon to isemes internet Pages. 'our login name is your email address. 'our activation link is: <u>https://www.sitrain-learning.siemens.com/userManagement</u>	Questions or Problems? Please contact your local SITRAIN training support office. Your responsible contact person can be found here: SITRAIN contacts worldwide	
admate.do/wide=11dbbbb0-Uert=46/9-bcc1-46/2032Uabd38 eye=TXr0Dq3Njk2OTAxOTc1Mzq5NQ== Sest regards,		Please confirm your e- mail address by using the

After the link has opened, you will be asked to set a password to complete your registration.

Please note the password guidelines below the input window.

ase enter your personal password t	o activate your account.	
Password:		Here you can set your
onfirm Password:		personal password.
	C 1 - 1	

By using the "Submit" button, your registration will be completed.

You need more information? We will be pleased to advise you personally.

SITRAIN Customer Support

Tel.:0911/895-7575E-Mail:sitrain.de@siemens.comWeb:www.siemens.de/sitrain-personal